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Board of Trustees Meeting Minutes 1985-06-28

Bowling Green State University

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Bowling Green, Ohio
June 28, 1985

Notice having been given in accordance with the Board of Trustees Bylaws, the following members met in the Assembly Room, McFall Center, Bowling Green Campus: M. Shad Hanna, Chairman; William F. Spengler, Jr., Vice Chairman; Robert C. Ludwig; Melvin L. Murray; Richard A. Newlove; Ann L. Russell. Trustees absent were: J. Warren Hall; Nick J. Milet; Virginia B. Platt.

Also present were President Paul J. Olscamp; Philip R. Mason, Executive Assistant to the President and Secretary to the Board; Donald Boren, Faculty Representative to the Board; Michael McGreevey, Undergraduate Student Representative to the Board; David Anderson, Graduate Student Representative to the Board; Dwight Burlingame, Acting Vice President for University Relations; Eloise E. Clark, Vice President for Academic Affairs; Richard R. Eakin, Vice President for Planning and Budgeting; Mary M. Edmonds, Vice President for Student Affairs; Karl E. Vogt, Vice President for Operations; media representatives; and a number of observers.

Chairman Hanna called the meeting to order at 10:01 a.m.; the Board Secretary called the roll and announced that a quorum was present. Mr. Hanna said that a new trustee has been appointed in place of Albert E. Dyckes, whose term expired on May 16, 1985. The term of the Governor's appointee, Mr. Nick J. Milet, begins June 11, 1985, and ends on May 16, 1994. Chairman Hanna stated that Mr. Milet is planning to attend the August meeting which is tentatively scheduled for Friday, August 23. That will be Mr. Milet's first official meeting as a member of the BGSU Board of Trustees.

MINUTES

No. 75-85

Mr. Ludwig moved and Mr. Newlove seconded that the minutes of the meeting of May 10, 1985, be approved as written. The motion carried.

PRESIDENT'S REPORT

President Olscamp reported as follows:

Summer and Fall Term 1985 Registration Update

As of June 17, 1985, 5,790 registration requests have been received for Summer Session, 1985. This figure is 23 less than had been received at the same time for Summer 1983. That comparison is with Summer 1983 and not Summer 1984 because of a difference in summer calendars making it impossible to provide a valid comparison with 1984. As of May 7, 1985, a total of 11,312 registration requests have been received for Fall Semester 1985, which is 54 fewer requests than the corresponding Fall 1984 count.

1985 Fall Semester Admissions Update

To date, we have received 8,127 applications from freshmen seeking admission to the 1985 Fall Semester and/or Summer Session. This represents an increase of 54 or .67%. Transfer applications number 1,088, an increase of 32 or 3.03%.

On May 21 and 22, 407 new freshmen registered for the 1985 Summer Session. The actual summer freshman enrollment will not be known until after the 14th Day Report is issued.

Graduate Admissions Update

For the reporting period July 1, 1984, through May 31, 1985, the number of new applications received by the Graduate College totaled 2,669. This total represents an increase of 130 applications or 5% from the same reporting period last year.

Applications to degree programs continued to indicate an upward trend during the month of May. A total of 1,959 applications to degree programs were received indicating an increase of 132 or 7%. The 710 applications for non-degree status represent no significant change in the number of part-time students applying to the Graduate College compared to the same reporting period last year.

New Student Housing for Fall Semester

As of June 13, 1985 the Housing Office had reached its quota of new student housing for Fall Semester. Paid freshmen contracts returned with the \$100 deposit equals 3,087. This represents 411 more than last year.

Columbus Developments

As you know, the Senate Finance Committee's budget recommendations released on Monday, June 10, 1985, contained very good news for higher education. The higher education section of that budget restores \$24 million in previous cuts to the Excellence Programs, and leaves the formula subsidy level intact.

The budget will also reduce the student share of cost from 41 percent to 38 percent during the 1985-86 year and 36 percent in 1986-87 and it will limit possible tuition increases to a maximum of 4 percent, annually.

We are gratified by this budget and appreciative of the leadership shown by Senate President, Paul Gillmor, and Senator Stanley Aronoff, Chairman of the Senate Finance Committee. We have come a long way from the Ohio Board of Regents original proposal, and the commitment to higher education in the legislature still seems strong.

The Senate Finance Committee budget is slightly larger than the Executive Higher Education Budget proposal, and both are lower than the Ohio Board of Regents proposal. Naturally, our first preference would have been the original Ohio Board of Regents proposal, but approval of that proposal is unlikely. The Senate Finance Committee Budget is a reasonable and supportive budget which we can and do endorse. We urge bipartisan consideration in the coming Conference Committee, and because the budget is close to the Executive Higher Education Budget proposal, we are hopeful of gubernatorial approval as well.

PRESIDENT'S REPORT (Continued)

S.B. 309

Substitute House Bill 309 authorizes the Boards of Trustees of all state colleges and universities to grant pay increases to the classified staff without legislative action. It passed the Senate on June 19 by a 31-1 vote and will become law if signed by the Governor.

The new legislation was proposed by Ohio's Inter-University Council and was introduced by Representatives Robert Brown (R-83) and Clifford Skeen (D-43).

As you know, we lobbied extensively for the legislation, meeting with over 70 legislators and giving testimony before legislative committees. I consider H.B. 309 a fair and equitable addition to guidelines for management of personnel at the state colleges and universities.

United States Supreme Court Decision Affecting Classified Employees

In a recent court decision, the United States Supreme Court ruled that the Fair Labor Standards Act (FLSA) applies to certain state and local government employees, including those at BGSU. The FLSA states that all employees, except those who are exempt from overtime compensation because they are in an executive, administrative, or professional position, must receive pay at one-and-one half times their hourly rate for all overtime hours in a workweek.

In order to comply with this decision, BGSU implemented its compliance with the Fair Labor Standards Act effective May 26, 1985. As of that date, all overtime work, including work on a holiday, will be paid instead of allowing compensatory time, as we have in the past. The financial implications of this Supreme Court decision for BGSU have not been determined fully. Approximately \$22,000 in compensatory time is recorded currently in our payroll system.

Vice President for University Relations Search Update

Three final candidates for Vice President for University Relations have been recommended by a search committee chaired by Dr. Fred Miller, Philosophy Department. One candidate is Dr. Dwight Burlingame, current Acting Vice President for University Relations and on leave as Dean of Libraries at Bowling Green State University.

The other two candidates, from outside institutions, visited the campus last week. Each candidate was interviewed by the search committee, staff of supervised areas, faculty representatives, deans, vice presidents, and the president.

Dr. Miller stated, "These recommendations of the committee to President Olscamp followed an intensive national search. This is a difficult field in which to recruit a vice president. Very good people are difficult to find and the market for them is extremely competitive." He added that the search committee itself nominated Dr. Burlingame on the basis of his performance as acting vice president.

NCAA (National Collegiate Athletic Association) Annual Meeting

On Friday, June 21, 1985, at their annual meeting, the NCAA toughened penalties for recruiting and academic infractions. The new measures could ultimately force colleges and universities to suspend sports programs for as much as two years if two "major" infractions occur in any five year period. Minimum penalties for major violations could include the elimination of all expense-paid recruiting visits for up to one year; banning the coaching staff from off-campus recruiting; staff who were in any way involved in the violations could have their employment terminated, or assigned another position with no contact with the affected areas, and postseason or television appearances can be prohibited.

A college or university which has been found in violation of the rules within five years could possibly find themselves in a position of having to suspend the last program penalized for up to two years. The so-called "Death Penalty" received approval by the membership of the Big Ten and the Mid-American Conference, and will be retroactive to September 1, 1980.

The January 1986 NCAA Convention will put to vote such items as freshmen eligibility, academics and commercialism.

Grants and Contracts Awarded

The comparative numbers for the grants and contracts for May 31, 1985 month ending (figures not available for June yet) as opposed to the same period in the 1983-84 are as follows:

1983-84 - Total special projects grants and contracts = \$3,656,345.43.

1984-85 - Total special projects grants and contracts = \$4,231,445.44. The total for 1983-84 all grants and contracts = \$9,186,781.43 and the total for 1984-85 = \$10,166,675.44. These totals include student aid grants for the respective years.

One grant of particular interest this month is the one received by Professors Michael Doherty and Ryan Tweney of the Department of Psychology from the U.S. Army Research Institute in the amount of \$170,858.00. The increasing use of computers as decision-aid tools promises to be a characteristic feature of the next several decades. In general, large data bases (accessed through effective, inexpensive, and numerous computers) will provide decision-makers with greatly increased abilities to utilize information rapidly and flexibly.

This research will investigate two forms of uncertainty. The two kinds are "measurement error" and "system failure error." The former involves adding a random variable to the data. The latter involves the sort of error which occurs when an environmental source of data gives information unrelated to the casual or predictive process under study. These forms of error will be studied in the data input and also in the feedback to subjects. Heretofore, there has been no exploration of the impact on behavior of the sort of error that is introduced when, an information system fails, and produces data unrelated to the true state of the system.

PRESIDENT'S REPORT (Continued)

The Governor's Honors Program for College Students

The Governor's Honors Program for College Students was a new program initiated this spring to provide opportunities for outstanding college students to explore and prepare for careers in public service. Approximately 30-60 junior and senior college students who have been nominated by their schools will be selected by the Governor and Ohio Board of Regents to participate in a six-week summer internship program with Cabinet officers. These students received a stipend of \$1500-\$1600 based upon their level of education. Karen Righter, a senior History major and participant in the University Honors Program, and Judy Guagenti, a nursing student, were nominated for and awarded summer internships.

ASBDA National High School Concert Band Competition

Bowling Green State University was host to the American School Band Director's Association National High School Concert Band Competition on May 17-18. The competition was composed of fifteen high school concert bands totaling approximately 1200 young people. This was the first national competition of its kind since 1941. Each participating band played three pieces of music and was given a rating of Division I through Division 5 based upon their performance. At the conclusion of the Competition, a Best Band Award was given; this year's award went to Newton High School Band from Pleasant Hill, Ohio.

Pulitzer Prize Jury

Congratulations are in order to Dr. Philip O'Connor, Professor of English in our Creative Writing Program. Professor O'Connor has been invited to serve as a member of the Pulitzer Prize nominating jury for fiction for 1986. Awards will be based on books published in 1985.

Fellow of the Academy of Management

I extend congratulations to Professor Orlando "Chuck" Behling who has been elected a Fellow in the Academy of Management. Dr. Behling's winning of this award clearly enhances the academic excellence not only of the Department of Management, the College of Business Administration, but also the entire University community.

Arts Unlimited Summer Teachers Institute

On June 16-21, the Fourth Annual Arts Unlimited Summer Teachers Institute was held in the Moore Musical Arts Center. Ninety area elementary and secondary school teachers were enrolled in the Institute and participated in activities that developed their skills in perceiving and evaluating aesthetic elements in music, theater, dance and visual art. Highlighting this year's summer workshop was an appearance by the Dayton Contemporary Dance Company; formation of a new ensemble, the Dorian Chamber Trio; and informal lectures on aesthetic education by Dr. Harry Broudy leading authority on aesthetic education and Emeritus Professor of Philosophy of Education at the University of Illinois.

Purchase of Liability Insurance for Trustees, Officers & Employees

A proposed amendment to ORC Sec. 9.87 C has been submitted by Representative Bill Hinig, Chair of the House Finance Committee. This amendment would permit the Board of Trustees to purchase a policy or policies of insurance on behalf of its Trustees, officers and employees. The insurance would provide coverage for defense costs and liability arising out of action of any Trustee, officer or employee in the performance of respective duties. I am very interested in seeing this change in law and I believe most other colleges and universities would be supportive as well.

Buckeye Boys State

For the eighth consecutive year, the University hosted the American Legion Buckeye Boys State program June 15-23. A record 1427 high school juniors from across the state attended this year's program.

Speakers during the week included Governor Richard Celeste, Attorney General Anthony Celebrezze, Chief Justice Frank Celebrezze, Secretary of State Sherrod Brown, and other state and local office holders. Boys State Hall of Fame inductees this year were State Senator Donald "Buzz" Lukens and former Ohio State football star, Randy Gradishar.

In honor of our 75th Anniversary the Boys State Board of Trustees refurbished the bronze plaque in Memorial Hall which lists those people for whom that building was named and placed an attractive bench and planter area around the plaque.

We all look forward to Boys State '86, which will be the Golden Anniversary of the Boys State program in the State of Ohio.

Mr. Chairman, this concludes my report.

Following President Olscamp's announcement of the appointment of Dr. Dwight Burlingame to the position of Vice President for University Relations, effective July 1, 1985, Chairman Hanna congratulated Dr. Burlingame on behalf of the Board.

PERSONNEL/FACILITIES COMMITTEE

Mr. Spengler stated that the members met on Thursday evening to consider several agenda items on which action is to be taken by the full Board.

Personnel Changes

Mr. Spengler reported that the committee went through the changes in some detail, particularly the tenure proposals, and voted to recommend approval of the changes.

No. 76-85

Mr. Spengler moved and Mr. Ludwig seconded that approval be given to the Personnel Changes since May 10, 1985, as listed. The motion was approved.

No. 76-85 (Continued)

PERSONNEL/FACILITIES COMMITTEE (Continued)

ACADEMIC AFFAIRS

Retirements

Glenn Daniels, Director and Professor of the Instructional Media Center; effective July 1, 1985
Kenneth V. Green, Assistant Professor of Business Education; effective July 1, 1985
Gay Jones, Assistant Professor in the Instructional Media Center; effective July 1, 1985
Thomas G. Stubbs, Associate Professor in the School of Health, Physical Education and Recreation and Director of Aquatics; effective July 1, 1985

Resignations

James Abele, Instructor of Computer Science; effective May 22, 1985; accepted another position
Thomas Brady, Instructor of Accounting and Management Information Systems; effective May 22, 1985; to enter Ph.D. program
George Denninger, Assistant Professor in the School of Art; effective May 22, 1985; accepted another position
Nina Holtzman Denninger, Assistant Professor in the School of Art; effective August 16, 1985; relocating with her husband
Donald DeRosa, Professor of Psychology; effective June 30, 1985; accepted another position
Gary Edgerton, Assistant Professor in the School of Speech Communication; effective May 22, 1985; accepted another position
Robert Hebert, Reference/Instruction Librarian and Assistant Professor in the Library; effective June 30, 1985; accepted another position
Kathryn Lowe Hibbard, Instructor of Natural and Social Sciences at Firelands; effective May 22, 1985; relocating with her husband
Ken Kim, Assistant Professor of Management; effective August 16, 1985; accepted another position
Mei-Na Grace Lee, Instructor of Accounting and Management Information Systems; effective May 22, 1985; relocating with her husband
Steven Long, Instructor of Applied Statistics and Operations Research; effective May 22, 1985; accepted another position
Catherine Lukon, Instructor of Business Education; effective May 22, 1985; accepted another position
David Ostroff, Assistant Professor in the School of Speech Communication; effective August 16, 1985; accepted another position
Wayne Perg, Associate Professor of Finance and Insurance; effective May 22, 1985; pursuing a career in business
Nicholas Schroeder, Assistant Professor of Accounting and Management Information Systems; effective May 22, 1985; accepted another position
Victoria Young, Instructor in the Library; effective May 29, 1985; terminal contract

Changes in Assignment, Rank and Salary

Roger Anderson, Associate Professor of Political Science, contract extended May 28 through Jun 14, 1985 for \$2,278.00
Pauline Bader, part-time Instructor of Educational Curriculum and Instruction, from \$2,000 to \$2,400 for Spring Semester; increased duties
Elsa McMullen, from Chair and Professor of Home Economics to Professor of Home Economics; effective June 30, 1985; change in effective date, previously reported effective May 22, 1985
Benjamin Muego, Assistant Professor of Natural and Social Sciences at Firelands, tenure; effective 1985-86 Academic Year
Antony van Beysterveldt, Professor of Romance Languages, from \$41,146 to \$42,186 academic year rate; effective August 22, 1984; inequity adjustment

Part-Time Appointments

Name	Rank	Salary	Contract	Special Notes and Period of Employment
<u>New Appointments--Faculty</u>				
<u>Technology</u>				
<u>Industrial Education</u>				
Thomas H. Schult	Lecturer	\$ 992	temp	April 8-May 22, 1985

Full-Time Appointments

<u>New Appointments--Faculty</u>				
<u>Business Administration</u>				
<u>Business Education</u>				
Robert Berns	Assoc. Prof.	\$42,000 fyr	Tenure	1985-86 Fiscal Year
<u>Education</u>				
<u>EDAS</u>				
Richard Carlson	Chair & Prof.	54,000 fyr	Tenure	1985-86 Fiscal Year
<u>EDCI</u>				
Robert Oana	Chair & Prof.	45,000 fyr	Tenure	1985-86 Fiscal Year
<u>Libraries & Learning Resources</u>				
<u>Instructional Media</u>				
Keith E. Bernhard	Director/ Assoc. Prof.	45,000 fyr	Tenure	August 26, 1985-June 30, 1986

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No. 76-85 (Continued)Administrative Staff
ACADEMIC AFFAIRS

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Salary</u>
<u>New Appointments Full-time</u>			
Kathryn Carr	Laboratory Technician, Biological Sciences	5-28-85/5-27-86 (externally funded)	\$11,500
Cynthia Sease	Manager, Phototypesetting, Instructional Media Center	6-10-85/6-30-85	18,000 fyr

New Appointments Part-time

Susan Willis	Special Projects Assistant, College of Arts & Sciences	5-15-85/8-16-85	\$ 3,000
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Reappointments Full-time

Brian Schuck	Polygraph Technician, Psychology	6-1-85/3-31-86	\$12,000 fyr
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Resignations

Barbara Suderman	Manager, Phototypesetting Services, Instructional Media Center	5-3-85	Personal Reasons
Jean Warren	Assistant Director of Graduate Studies in Business, College of Business Administration	7-1-85	Moving

OPERATIONS

Reappointments - Full-time

Bill Mays	Food Production Manager, University Union	5-16-85/6-30-86	\$20,100 fyr
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Reappointments - Part-time

Otis Block	Purchasing Agent, Purchasing (Supplemental Retirement Program)	4-8-85/9-30-85	6,446.75
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Retirement

Harold Smith	Associate Vice President for Operations	6-1-85	
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Leave of Absence

Terry Lawrence, Coordinator, Hospitality and Food Service Management Training, Management Support Services, effective 5-13-85 through 6-14-85, unpaid maternity leave

STUDENT AFFAIRS

Reappointments - Part-time

James Galloway	Special Assistant, Student Health Services (Supplemental Retirement Program)	5-1-85/7-30-85	\$11,378
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Leave of Absence

Tonia Stewart, Director, Off-Campus Housing, effective 6-5-85 through 7-30-85, unpaid maternity leave

Resignations

Ellen Kayser	Assistant Director, Financial Aid and Student Employment	6-14-85	Accepted another position
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Changes in Assignment, Rank and Salary

Robert G. Rudd, Director, On-Campus Housing, retiring effective 7-1-85; previously reported as retiring effective 6-30-85

Ron Zwiernie, Associate Director, Student Recreation Center, from \$25,000 to \$28,050 fyr, effective 6-1-85; increased responsibilities

ACADEMIC AFFAIRS

Changes in Assignment, Rank and Salary

Keith Hofacker, Acting Technical Director for Concert Halls, College of Musical Arts, Academic Year 84-85, contract extended 5-23-85 through 6-30-85, \$1,454

Barry Piersol, Coordinator of Cooperative Education, School of Technology, Academic Year 84-85, contract extended 5-23-85 through 6-28-85 to fulfill Coordinator activities, \$3,995

Brian Schuck, Polygraph Technician, Psychology, contract extended 4-1-85 through 5-21-85, \$12,000 fyr (externally funded)

UNIVERSITY RELATIONS

Resignations

James M. Hodge, III	Director of Development and Assistant Vice President	6-30-85	Accepted another position
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PERSONNEL/FACILITIES COMMITTEE (Continued)

Proposed Improvement Projects to be Funded

Mr. Spengler reported that the committee reviewed the two improvement projects totaling \$141,000 and voted to recommend the projects to the Finance Committee for submission to the full Board.

Fiscal Years 1987-1992 Capital Improvements Request

Committee members reviewed the capital improvements request with Vice President Karl Vogt and Mr. Robert McGeein, Director of Capital Planning. Mr. Spengler said the document has been forwarded to the Ohio Board of Regents and includes a request for new computer building for the Computer Science and Computer Services Departments. He also commented concerning the need for the Biotechnology Building and new construction scheduled during the 1991-1992 biennium (fiscal years). The total of the physical facilities needs over the next fifteen years is projected to be \$122,089,000.

No. 77-85 Mr. Spengler moved and Mrs. Russell seconded that the Proposed FY 1987-1992 Capital Improvements Request for Bowling Green State University be endorsed for forwarding to the Ohio Board of Regents as requested by him. The motion was approved with no negative votes.

Physical Facilities Overview

The Capital Plan for Academic Facilities at Bowling Green State University consists of projects in four major categories: New Construction, Building Rehabilitation/Renovation, Utility Systems and Special Emphasis Needs i.e., asbestos abatement, instructional and data processing equipment, energy conservation, and barrier removal for the handicapped. Projects in each category are listed below.

New Construction

	Estimated Cost (\$ in Millions)
Computer Building	\$ 8.500
Fine Arts Addition	8.100
Home Economics Building	8.175
Technology Addition	5.210
Biotechnology Building	12.400
Warehouse/Vehicle Storage	<u>1.480</u>
	\$43.865

Building Renovation/Rehabilitation

General Utility and Renovation	6.000
Overman Hall Phase II	5.380
Shatzel Hall	3.055
Hayes Hall	6.900
Fine Arts Building	3.365
Eppler North	3.250
Moseley Hall	3.395
Eppler South	3.670
Johnston Hall	.885
Hanna Hall	2.225
South Hall	<u>3.390</u>
	\$41.515

Utility Systems

Steam Line - Second Feed	.830
Steam Line Extension to North Campus	<u>1.115</u>
	\$ 1.945

Special Emphasis Projects

Asbestos Abatement	9.943
Instructional Equipment	4.741
Data Processing Equipment	19.000
Energy Conservation	.700
Barrier Removal	<u>.380</u>
	\$34.764

These projects are funded from appropriations assigned to the Board of Regents and distributed to the institutions based on a formula-driven allocation model.

Total - \$122.089

The above listing represents the long-range physical facility needs of Bowling Green State University. The funding and scheduling of these projects will require fifteen (15) or more years to complete.

Status of State-Funded Capital Improvements (Report)

The capital improvements report, as submitted by the Office of the University Architect, was reviewed by the Committee and accepted for the official file.

PERSONNEL/FACILITIES COMMITTEE (Continued)

Proposed Amendments to the Academic Charter

Mr. Ludwig stated that the following proposed amendments to the Academic Charter were considered by the Committee and members are in agreement with the changes with the exception of Part B, Division I, Section 3.C - Probationary Appointment - from which the following portion of the last sentence is to be deleted: "and the Undergraduate and/or Graduate Council."

Dr. Richard Hebein, Vice-Chair of the Faculty Senate, was in attendance at the Personnel/Facilities Committee meeting and participated in the review of the Academic Charter revisions.

No. 78-85

Mr. Ludwig moved and Mr. Spengler seconded that approval be given to the following proposed amendments to the Academic Charter. The motion was approved with no negative votes.

- (1) Functions, Elections, Terms of Office of Senate Officers (Charter change)

Proposal to amend Article IV, Section 4.B., Functions, Elections and Terms of Office of Senate Officers, as endorsed by the Faculty Senate and President Olscamp.

PROPOSED AMENDMENTS TO THE ACADEMIC CHARTER ON
FUNCTIONS, ELECTIONS AND TERMS OF OFFICE OF SENATE OFFICERS
(Subject to editorial clarifications by the Amendments and Bylaws Committee)

(Deletions from the present Charter are shown by {brackets} around the deleted words. Additions to the Charter are shown in CAPITAL LETTERS.)

Article IV, Section 4.B

Officers of the Senate

1. FUNCTIONS

THE OFFICERS OF THE SENATE SHALL PROVIDE LEADERSHIP TO THE FACULTY IN ALL GOVERNANCE MATTERS. THEY SHALL REPRESENT THE FACULTY AND THE SEC AS AN INTERIM BODY DURING THE SUMMER AND ANY HOLIDAY BREAKS WHEN ACTION IS IMMEDIATELY NECESSARY. THEY SHALL RECOMMEND TO THE SEC THE AGENDA FOR FACULTY SENATE MEETINGS. THEY SHALL BE RESPONSIBLE FOR THE OPERATION OF THE FACULTY SENATE OFFICE AND SHALL REVIEW THE OPERATING PROCEDURES AT LEAST ANNUALLY.

IN ADDITION, EACH OFFICER SHALL PERFORM THE DUTIES SPECIFIED FOR SUCH OFFICE, AS FOLLOWS:

- A. Chair. THE CHAIR SHALL BE THE REPRESENTATIVE OF THE FACULTY TO, AND THE FACULTY LIAISON WITH, THE VPAA, THE PRESIDENT, AND THE BOARD OF TRUSTEES.

THE CHAIR SHALL MONITOR THE WORK OF ALL SENATE COMMITTEES, WITH THE EXCEPTION OF COM/COM.

THE CHAIR SHALL PERFORM THE USUAL DUTIES OF A CHAIR, INCLUDING PRESIDING AT FACULTY MEETINGS, THE FACULTY SENATE, SEC, AND THE JOINT SEC/PRESIDENT MEETINGS.

- B. Vice-Chair/Chair-Elect. THE VICE-CHAIR SHALL REGULARLY REVIEW THE MINUTES OF THE UNIVERSITY STANDING COMMITTEES AND ANY AD HOC COMMITTEES ESTABLISHED BY THE SEC AND BRING TO THE ATTENTION OF SEC ANY PERTINENT ACTIONS, HIGHLIGHTING THE ON-GOING WORK OF THE COMMITTEES AS WELL AS DESIGNATING THOSE COMMITTEES TO REPORT AT SEC AND FACULTY SENATE MEETINGS.

THE VICE-CHAIR SHALL BE THE SEC LIAISON TO COMMITTEE ON COMMITTEES AND SHALL WORK DIRECTLY WITH COM/COM IN PERFORMANCE OF ITS DUTIES.

- C. Secretary. The Secretary shall record minutes at meetings of the general faculty AND SEC, AS WELL AS THE FACULTY SENATE, JOINT MEETINGS OF SEC WITH THE PRESIDENT OR VPAA, THE PRESIDENT'S PANEL, AND SIMILAR FACULTY MEETINGS, IF OTHER PROVISIONS ARE NOT MADE FOR RECORDING OF MINUTES. THE SECRETARY SHALL BE RESPONSIBLE FOR PREPARATION OF THE MINUTES AND DISTRIBUTION THEREOF WITHIN TEN CLASS DAYS FOLLOWING THE MEETING.

THE SECRETARY SHALL BE RESPONSIBLE FOR ANY SUBSEQUENT COMMUNICATIONS FROM THE AFOREMENTIONED MEETINGS THAT REQUIRE IMPLEMENTATION.

The Secretary shall {conduct} OVERSEE all University-wide committee and Senate elections AND CONDUCT THE ELECTIONS FOR GROUPS, SUCH AS INSTRUCTIONAL SUPPORT SERVICES, THAT ARE CONSTITUTED FROM MORE THAN ONE ADMINISTRATIVE UNIT.

WITHIN FIVE CLASS DAYS OF THE SECOND ABSENCE, MEMBERS OF FACULTY SENATE WHO HAVE MISSED TWO REGULAR MEETINGS OR HAVE MISSED TWO ON-CALL OR SPECIALLY-CALLED MEETINGS SHALL BE ALERTED BY THE SECRETARY OF THE CHARTER PROVISION REGARDING REMOVAL FROM SENATE FOR THREE SUCH ABSENCES.

2. ELECTION AND TERM OF OFFICE

The officers of the Senate shall be elected from the Senate membership by the faculty members of the Senate. EACH OFFICER SHALL SERVE FOR A ONE-YEAR TERM, WITH THE VICE-CHAIR BECOMING CHAIR OF THE SENATE FOR THE YEAR FOLLOWING THE YEAR'S SERVICE AS VICE-CHAIR. OFFICERS TAKE OFFICE IMMEDIATELY FOLLOWING THE SPRING COMMENCEMENT.

AT THE TIME OF ELECTION, OFFICERS SHALL BE SERVING (OR NEWLY ELECTED TO) SENATE TERMS WHICH EXPIRE NOT LESS THAN ONE YEAR FROM DATE OF ELECTION. Should the Senate membership of a Vice-Chair/Chair-Elect expire during that individual's term of office, Senate membership shall automatically be extended for one year. This one-year term shall not be included in the allocation of Senate representatives among the colleges.

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No. 78-85 (Continued)

The Secretary shall be eligible for re-election. If no Senator is willing to serve as secretary, Com/Com shall propose a slate of nominees from the University faculty for balloting by the faculty members of the Senate. If a non-Senator is elected secretary, the Senate's membership is AUTOMATICALLY increased by one voting member.

In order to provide leadership in the Senate and carry out the duties of the offices, the Chair and Secretary shall be released half-time from normal duties in order to serve the Senate, AND THE VICE-CHAIR/CHAIR-ELECT SHALL BE RELEASED FROM THE EQUIVALENT OF THREE SEMESTER CREDIT HOURS OF NORMAL DUTIES, AND NEGOTIATED COMPENSATION MADE TO THE DEPARTMENT(S)/SCHOOL(S) FOR COVERING IN APPROPRIATE MANNER THE RESPONSIBILITIES OF THE OFFICERS. {IN CONSIDERATION OF THE SUMMER RESPONSIBILITIES OF THE OFFICERS, EACH OF THE THREE OFFICERS SHALL BE COMPENSATED FOR THREE SEMESTER HOURS OF SERVICE DURING THE SUMMER AFTER ASSUMPTION OF OFFICE.}

PROVISIONS FOR {concerning} vacancies among Senate Officers ARE MADE IN THE {see} Bylaws of the Faculty Senate, Item D.

(2) Faculty Personnel and Conciliation Committee and
Faculty Grievance Procedures (Charter Change)

Proposal to amend Article IV, Section 6.D., Committee on Faculty Personnel and Conciliation, and Part B, Division I, Section 5, Faculty Grievance Procedures, as endorsed by the Faculty Senate and President Olscamp.

AMENDMENTS TO ARTICLE IV, SECTION 6.D
Approved by Faculty Senate, 4-2-85, 4-16-85, and 4-23-85

All deletions are shown by {brackets}, all additions are shown in CAPITAL LETTERS.

D. Committee on Faculty Personnel and Conciliation

COMMITTEE MEMBERSHIP AND FUNCTION

This Committee shall be composed of {eighteen} NINETEEN tenured faculty members excluding department Chairs and school Directors elected by the faculty members of the Senate for three-year terms in such manner that not more than six terms shall expire simultaneously. Members of the Committee are not required to be Senators. {In the event the Committee membership is not sufficient because of challenges or disqualifications, members of the faculty who have served on the FPCC during the preceeding five years shall serve as a panel from which one or more selections may be drawn to complete the formation of a hearing board.} NO FACULTY MEMBER IS ELIGIBLE FOR MEMBERSHIP ON THE FPCC WHO HAS BEEN AN APPELLANT OR RESPONDENT IN A CASE BEFORE THE COMMITTEE IN THE PAST THREE YEARS. ANY COMMITTEE MEMBER WHO COMMENCES A CASE SHALL BECOME AUTOMATICALLY INELIGIBLE TO SERVE.

The Committee shall:

1. consider faculty grievances concerning salary, retention, rank, tenure, professional practices and other grievances concerning personal relationships presented to it by dissatisfied faculty members, or on behalf of a faculty member by any member of the University community, and make recommendations concerning these grievances to the VPAA or other administrative officers;
2. consider grave charges brought against individual faculty members by a department Chair, a school Director, an academic Dean, the VPAA, or the President in cases involving the withholding or the revocation of tenure; and
3. {adjudicate} CONSIDER charges brought against individual faculty members as a result of alleged infractions of University procedures and regulations.

COMMITTEE ORGANIZATION AND OPERATION:

THE COMMITTEE SHALL BE COMPOSED OF THREE SUB-COMMITTEES. THEY ARE: 1) THE SUB-COMMITTEE ON HEARINGS, COMPOSED OF SIX MEMBERS; 2) THE SUB-COMMITTEE ON CONCILIATION, COMPOSED OF TEN MEMBERS; AND 3) THE EXECUTIVE COMMITTEE, COMPOSED OF THE CHAIR, VICE-CHAIR/CHAIR-ELECT, AND THE IMMEDIATE PAST CHAIR (THE NINETEENTH MEMBER).

COMMITTEE OPERATION:

AT THE BEGINNING OF EACH FACULTY SENATE ADMINISTRATIVE YEAR THE EXECUTIVE COMMITTEE SHALL ASSIGN THE COMMITTEE MEMBERS TO ONE OF THE TWO SUB-COMMITTEES WHERE THEY WILL NORMALLY SERVE FOR THE YEAR. MEMBERS OF THE EXECUTIVE COMMITTEE WILL NOT SERVE ON EITHER THE HEARING OR THE CONCILIATION SUB-COMMITTEES.

THE CONCILIATION SUB-COMMITTEE WILL FUNCTION EXCLUSIVELY IN A CONCILIATING/MEDIATING CAPACITY WITH EITHER ONE OR TWO MEMBERS BEING ASSIGNED BY THE EXECUTIVE COMMITTEE TO EACH CASE.

THE HEARING SUB-COMMITTEE SHALL SERVE AS THE CHAIRS OF HEARING BOARDS. THEY SHALL BE ASSIGNED BY THE EXECUTIVE COMMITTEE. THE OTHER FOUR MEMBERS OF THE HEARING BOARDS SHALL BE COMPOSED OF FACULTY CHOSEN BY LOT FROM THE ENTIRE TENURED FACULTY (SEE B-I.5.D.2). MEMBERS OF THE HEARING BOARD POOL SHALL BE SELECTED SO THAT AN INDIVIDUAL INVOLVED IN ANY WAY IN A CASE WOULD BE EXCLUDED FROM SERVING. (NO FACULTY MEMBER WOULD BE ASKED TO SERVE ON A HEARING BOARD MORE FREQUENTLY THAN EVERY THREE YEARS.)

THE EXECUTIVE COMMITTEE SHALL: 1) MAKE AN INITIAL REVIEW OF ALL PETITIONS FILED BEFORE THE FPCC; 2) HEAR ALL MOTIONS MADE CONCERNING INDIVIDUAL CASES; 3) HEAR REQUESTS FOR HEARINGS; 4) CONSIDER ALL OTHER MATTERS CONCERNING THE FUNCTIONING OF THE FPCC OR RELATED TO INDIVIDUAL CASES.

Grievance procedures as set forth in Part B, Division {II} I, Section 5, {Grievance Arbitration} FACULTY GRIEVANCE Procedures, shall be followed. The decisions of FPCC on matters herein assigned may be appealed to the President and the Board of Trustees.

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Reports of the general deliberations of FPCC shall go to the SEC for disposition. Reports on individual cases shall be sent directly to the VPAA or the President, who shall consider appropriate action. In all grievance proceedings, prior to a formal hearing on an individual grievance, this Committee may proceed informally and in confidence to attempt conciliation of disputes. Either party to the case may challenge any members of the {Committee} HEARING BOARD for good cause; the Chair will decide each challenge on its merits and may disqualify any member of the {Committee} HEARING BOARD.

AMENDMENTS TO PART B, DIVISION I, SECTION 5:
{Grievance Arbitration} FACULTY GRIEVANCE Procedures

Procedures for {arbitration} HANDLING of faculty grievances by the Faculty Senate's Faculty Personnel and Conciliation Committee (FPCC).

A. Types of Grievances to be Considered1. Nature of Grievance:

- a. termination of probationary contract or denial of tenure;
- b. denial of promotion;
- c. inequitable treatment regarding salary, departmental responsibilities or other professional assignments;
- d. termination of a tenured appointment for cause. Some of the procedures regarding this type of grievance are different from procedures for grievances in a, b, and c above;
- e. ALL OTHER CASES SET FORTH IN SECTION IV.6.D.

2. Grounds for petition may be any or all of the following allegations:

- a. failure to observe due process in decisions at the departmental, school, college or higher administrative level--including failure to meet Charter provisions for evaluation of probationary faculty or other failure to meet formal professional commitments;
- b. denial of academic freedom;
- c. inadequate or inequitable consideration of professional competence;
- d. unlawful discrimination because of race, creed, color, national origin, sex, age, or handicap;
- e. termination of tenured appointment for cause.

B. The Appeal Petition

The appeal petition should include the following:

1. Specific statement of the nature of the grievance and the grounds for the grievance, including all available supporting evidence deemed relevant by the appellant. (The {FPCC} EXECUTIVE COMMITTEE may require that the appellant revise the charges to sharpen specificity.)
2. Identification of respondent (the {FPCC} EXECUTIVE COMMITTEE reserves the right to determine the appropriate respondent on the basis of the charges and evidence):
 - a. if the grievance results from an unreversed departmental decision or recommendation, the respondent shall be the department Chair or other appropriate person designated by {FPCC} THE EXECUTIVE COMMITTEE on the basis of charges and evidence;
 - b. if the grievance results from a reversal or alteration of a departmental decision or recommendation by the school or college, the respondent shall be the Director or Dean or his/her representative;
 - c. if the grievance results from a reversal or alteration of a department, school or college decision by the University, the respondent shall be the VPAA or his/her representative.
3. Evidence that in tenure cases all established review and appeal procedures within the unit where the grievance originated have been exhausted; or in all other cases that all established review and appeal procedures within the school, college, or University administration have been exhausted; or that the appeal process has not been concluded within a reasonable time.
4. A STATEMENT SPECIFYING THE REMEDY THE APPELLANT SEEKS.
5. A SIGNED STATEMENT AUTHORIZING THE APPROPRIATE MEMBERS OF THE FPCC AND THE HEARING BOARD TO HAVE ACCESS TO MATERIAL IN HIS OR HER PERSONNEL FILE(S).

C. Procedures for Petition and Conciliation1. FILING OF THE PETITION:

Appellant is to send the petition, in writing, to the Chair of FPCC within thirty (30) days after being informed, in writing, of the decision of the final review or appeal committee or board (see B.3 above).

2. The Chair of FPCC, within one week of receiving the petition, will:}

- {a. appoint a sub-committee of two FPCC members, one of whom will be Chair, to attempt conciliation or negotiation to resolve the grievance;}
- {b. inform appellant and respondent of the appointment of the sub-committee and forward a copy of the petition to the respondent;}

3. Within thirty (30) days of the appointment, the Chair of the sub-committee will report to the CHAIR OF FPCC that conciliation has been achieved or that the appellant has requested a formal hearing.}2. COMMENCEMENT OF A CASE:

A CASE IS COMMENCED WITH THE FILING OF A PETITION WITH THE CHAIR OF THE FPCC. EACH CASE WILL BE ASSIGNED A FILE AND FILE NUMBER WITH COPIES OF THE PETITION BEING TRANSMITTED TO MEMBERS OF THE EXECUTIVE COMMITTEE. THE FILE SHALL BE CONFIDENTIAL AND SHALL BE REFERRED TO IN ALL REPORTS ONLY BY ITS FILE NUMBER.

3. INITIAL REVIEW:

THE PETITION SHALL BE REVIEWED BY THE FPCC EXECUTIVE COMMITTEE WITHIN TEN DAYS OF ITS RECEIPT. THE APPELLANT SHALL BE NOTIFIED OF THE MEETING AND SHOULD BE IN ATTENDANCE TO ANSWER WHATEVER QUESTIONS MIGHT ARISE CONCERNING THE PETITION. AFTER REVIEWING THE PETITION, AND IN CLOSED SESSION, THE EXECUTIVE COMMITTEE SHALL VOTE TO ACCEPT THE PETITION, TO REJECT THE PETITION, OR TO ACCEPT THE PETITION IF MODIFIED. THE DECISION OF THE EXECUTIVE COMMITTEE MAY BE APPEALED TO THE ENTIRE FPCC.

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4. APPOINTMENT OF CONCILIATOR:

IF THE PETITION IS ACCEPTED, THE CHAIR WITHIN SEVEN DAYS OF ITS ACCEPTANCE WILL:

- A. APPOINT TWO FPCC MEMBERS, TO ATTEMPT CONCILIATION OR NEGOTIATION TO RESOLVE THE GRIEVANCE;
- B. INFORM THE APPELLANT AND THE RESPONDENT OF THE APPOINTMENT, WHICH ACTION MAY BE CHALLENGED FOR CAUSE BY EITHER PARTY, AND TRANSMIT A COPY OF THE PETITION TO THE RESPONDENT, THE CONCILIATOR, THE APPROPRIATE CHAIR AND DEAN, THE VPAA, AND IF THE PETITION ALLEGES UNLAWFUL DISCRIMINATION BECAUSE OF RACE, CREED, COLOR, NATIONAL ORIGIN, SEX, AGE, OR HANDICAP, TO THE DIRECTOR OF AFFIRMATIVE ACTION.
- C. Request, when appropriate, appellant's department Chair or school Director to send to the {sub-committee} EXECUTIVE COMMITTEE copies of standard department or school criteria and procedures for faculty evaluation and a report of how such criteria and procedures were applied in the case in question. If reviews or appeals were conducted by the school, college, or department, the Chair of FPCC will make a similar request of the Director, Dean, or VPAA
- D. REQUEST THE RESPONDENT TO SEND TO THE EXECUTIVE COMMITTEE A WRITTEN STATEMENT ANSWERING EACH OF THE ALLEGATIONS IN THE PETITION, WITHIN FOURTEEN DAYS.

5. ROLE OF CONCILIATOR:

THE CONCILIATOR SHALL MEET WITH THE APPELLANT AND THE RESPONDENT. THE PURPOSE OF THE MEETING(S) IS TO AID THE PARTIES IN ACHIEVING A VOLUNTARY RESOLUTION OF THE GRIEVANCE. THE MEETING(S) SHALL BE INFORMAL AND CONFIDENTIAL.

6. REPORT OF CONCILIATOR:

WITHIN THIRTY DAYS OF RECEIVING THE DOCUMENTS SPECIFIED IN SECTION 3.A.3 THE CONCILIATOR WILL REPORT IN WRITING TO THE CHAIR OF FPCC, THE APPELLANT AND THE RESPONDENT, WHETHER CONCILIATION HAS BEEN ACHIEVED. THE THIRTY DAY TIME PERIOD MAY BE EXTENDED WITH THE WRITTEN CONSENT OF THE APPELLANT AND RESPONDENT. THIS CONSENT MAY BE WITHDRAWN AT ANY TIME. ALL DOCUMENTS RECEIVED BY THE CONCILIATOR SHALL BE RETURNED TO THE CHAIR OF FPCC AT THE CONCLUSION OF THE CONCILIATION.

D. Procedure for a Formal Hearing

- {1. Within one week after being informed by the sub-committee that a formal hearing has been requested, the Chair of FPCC will:}
 - {a. appoint a hearing board of five persons, one of whom shall serve as Chair. Those eligible for appointment shall include the members of FPCC (excluding the two who have served as the sub-committee) and those persons newly elected to FPCC who have not yet begun their terms of office; an appointee shall remain a member of the hearing board for the duration of its existence;}
 - {b. inform appellant, respondent, the VPAA and the Chair of Faculty Senate of the composition of the hearing board.}

1. GRANTING A FORMAL HEARING:

A REQUEST FOR A FORMAL HEARING SHALL BE MADE IN WRITING BY THE APPELLANT TO THE EXECUTIVE COMMITTEE WITHIN FIFTEEN DAYS OF THE FILING OF THE CONCILIATOR'S REPORT. THE EXECUTIVE COMMITTEE SHALL DECIDE AFTER REVIEWING ALL SUPPORTING DOCUMENTS WHETHER A SUFFICIENT GROUND EXISTS FOR GRANTING A HEARING. A DECISION NOT TO GRANT A HEARING MAY BE APPEALED TO THE ENTIRE FPCC.

2. SELECTING A HEARING BOARD:

IF THE EXECUTIVE COMMITTEE GRANTS THE REQUEST FOR A FORMAL HEARING, THE COMMITTEE WITHIN SEVEN DAYS OF THE DECISION WILL SELECT A HEARING BOARD OF FIVE MEMBERS AND AT LEAST TWO ALTERNATES. A MEMBER OF THE FPCC PERSONNEL SUB-COMMITTEE SHALL SERVE AS THE CHAIR OF THE HEARING BOARD. THE OTHER FOUR MEMBERS OF THE HEARING BOARD SHALL BE CHOSEN BY LOT FROM THE ENTIRE TENURED FACULTY. ANY FACULTY MEMBER MAY DECLINE TO SERVE. FACULTY MEMBERS SHALL BE EXCLUDED FROM SERVING WHO ARE EITHER: 1) DEPARTMENT CHAIRS OR SCHOOL DIRECTORS; 2) MEMBERS OF THE APPELLANT'S OR RESPONDENT'S DEPARTMENT; 3) HAVE FILED A CASE BEFORE THE FPCC WITHIN THE PAST THREE YEARS; OR 4) HAVE BEEN INVOLVED IN ANY WAY WITH THE CASE.

3. CHALLENGES:

WITHIN ONE WEEK AFTER BEING INFORMED BY THE CHAIR OF FPCC OF THE COMPOSITION OF THE HEARING BOARD, THE APPELLANT OR RESPONDENT MAY CHALLENGE FOR GOOD CAUSE ANY MEMBER OR ALTERNATE MEMBER OF THE HEARING BOARD. THE EXECUTIVE COMMITTEE WILL DECIDE EACH CHALLENGE ON ITS MERIT AND MAY REPLACE ANY MEMBER OF THE HEARING BOARD.

4. EVIDENCE TO BE PRESENTED AT THE HEARING/SCHEDULING OF THE HEARING:

- A. ALL KNOWN WRITTEN EVIDENCE WHICH THE PARTIES WISH TO PRESENT AT THE HEARING WILL BE FILED WITH THE CHAIR OF THE FPCC BEFORE THE SCHEDULING OF THE MEETING OF THE HEARING BOARD. THE CHAIR OF THE FPCC WILL TRANSMIT COPIES TO THE APPELLANT, THE RESPONDENT, MEMBERS OF THE HEARING BOARD, AND THE VPAA. ONE COPY WILL REMAIN IN THE FACULTY SENATE OFFICE. THE HEARING BOARD RESERVES THE RIGHT TO LIMIT THE SUBMISSION OF NEW WRITTEN EVIDENCE AFTER THAT TIME.
- {a. The hearing board expects that all known written evidence pertinent to the case will be presented by appellant and respondent before the scheduling of the formal hearing. It reserves the right to limit the submission of new written evidence at any time after the date and time of the hearing have been announced.}
- {b. The Chair of FPCC shall make certain that both appellant and respondent have seen all the written evidence submitted to the hearing board before a case comes to a hearing.}

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- b. {c.} Both appellant and respondent may request the aid of the Executive Committee in securing documents or the attendance of persons who possess information relative to the case.
- c. {3.} Normally, hearings will be held at a date within four to six weeks after the appointment of the hearing board. The date will be set by the Chair of the {FPCC} THE HEARING BOARD after consultation with appellant, respondent and members of the hearing board. He/she will notify the appellant, respondent, hearing board members, VPAA, and Chair of {Faculty Senate} THE FPCC of the date of the hearing.

5. General Procedures:a. {f.} HEARING BOARD RIGHTS TO ESTABLISH PROCEDURES:

The hearing board may establish such procedures as it deems necessary in order to ensure substantial justice. The fundamental objective of all procedures followed by the hearing board is that of due process and fairness, and it is not the intention of the hearing board that its procedures follow those used in a courtroom.

b. {g.} CLOSED/OPEN HEARINGS:

The hearing shall be in closed session. However, the appellant/respondent shall have the right to an open hearing if he/she requests the same in writing at least one week prior to the scheduled time of the hearing, except that the hearing board reserves the right to require a hearing be held in closed session if such is deemed necessary for the orderly conduct of the hearing.

c. {e.} LEGAL COUNSEL:

The appellant and respondent each may have legal counsel in attendance at the hearing to advise, but such counsel shall not conduct the case or otherwise participate in the proceedings unless the legal counsel is acting as the appellant's advisor in a grievance involving termination of appointment for cause.

d. ACADEMIC ADVISOR:

The appellant and respondent each may have, and be represented by an academic advisor of his/her choice. {Any faculty} ONLY members OF THE FACULTY AND ADMINISTRATIVE STAFF AT BOWLING GREEN STATE UNIVERSITY may serve as an academic advisor.

e. {h.} RIGHT TO TESTIFY/PRESENT WITNESSES:

The appellant and respondent shall have the right to testify and to present witnesses relevant to their cases. The names of witnesses must be given in writing to the Chair of the {FPCC} HEARING BOARD AND TO OTHER PARTIES five days in advance of the hearing. The hearing board may choose to accept, and read aloud, at the hearing, written statements from witnesses who cannot be present at the hearing.

f. {i.} WHEN WITNESSES MAY BE PRESENT:

The witnesses shall be present only to testify. However, the advisors to the appellant and respondent, even though also witnesses, shall be permitted to be present throughout the hearing.

g. {j.} RIGHT TO QUESTION WITNESSES:

The appellant, respondent, and their advisors shall have the right to question all persons who make statements before the hearing board.

E. ALTERNATE PROCEDURE TO A FORMAL HEARING:

1. By written agreement of appellant and respondent, the hearing board may make its decision solely on the basis of the written evidence without a formal hearing.
2. BY WRITTEN AGREEMENT OF THE APPELLANT AND RESPONDENT, AN INFORMAL HEARING MAY BE HELD. UNDER THIS TYPE OF HEARING, THE APPELLANT AND RESPONDENT SHALL BE CALLED TO TESTIFY, BUT MAY NOT MAKE A FORMAL PRESENTATION, NOR HAVE A RIGHT TO BE PRESENT WHILE THE OTHER PARTY OR A WITNESS IS TESTIFYING. THE HEARING SHALL BE DEVOTED TO QUESTIONS WHICH THE HEARING BOARD MAY HAVE REGARDING THE CASE.

F. Findings and Dispositions:1. DELIBERATIONS AND OPINIONS:

After all evidence has been presented, the hearing board shall recess for closed deliberations. All decisions of the hearing board shall be by majority vote {the Chair voting only in case of a tie}. The hearing board shall make explicit findings and write an opinion or opinions with respect to each grievance charged in appellant's petition on the grounds cited therein. Wherever the hearing board finds for the appellant, it shall make an explicit recommendation to the VPAA as to what action should be taken to redress the grievance. RECOMMENDATIONS EVOLVING FROM SALARY DISPUTES SHALL NOT SPECIFY MONETARY AMOUNTS.

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2. HEARING BOARD'S RECOMMENDATIONS:

The findings, opinions, and recommendations, if any, of the hearing board shall be transmitted in writing to the VPAA. Copies ALSO WILL BE SENT to the appellant, the respondent, AND THE EXECUTIVE COMMITTEE within one week after the close of the formal hearing. A finding of deficiencies in procedure or of violation of Charter provisions may be separately reported to the Senate Executive Committee. Such a report shall not include identification of the appellant nor fix blame upon the respondents. The SEC, however, may determine whether there is cause to initiate faculty or committee action to improve the procedures and processes employed by the department, school, college, or administrator involved.

3. VPAA/PRESIDENT MEETING WITH THE HEARING BOARD:

In cases involving tenure or promotion where the VPAA or the President reverses a decision of the FPCC hearing board, a detailed written explanation of this reversal shall be conveyed to the FPCC hearing board within 15 days. The FPCC hearing board with the consent of the appellant, shall have the option of presenting the rationale for its decision at any appeal heard by the Board of Trustees.

4. VPAA'S RECOMMENDATION:

The VPAA will inform the President and the Chair of the Board of Trustees in writing of his/her recommendations on the case, with copies to the appellant, the respondent, THE CHAIR of FPCC and the Chair of the hearing board within {two weeks} THIRTY (30) DAYS of receiving the findings, opinions, and recommendations of the hearing board.

5. PRESIDENT'S RECOMMENDATION:

If the VPAA is a party to the case, the President shall receive the documents and perform the functions described in F.1 and F.2 above in place of the VPAA.

G. MISCELLANEOUS GENERAL PROVISIONS1. TIME LIMITS:

- A. THE TIME LIMITS STATED IN THE FOREGOING PROCEDURES ARE APPROXIMATE AND MAY VARY SOMEWHAT ACCORDING TO THE PARTICULAR NEEDS/DEMANDS OF INDIVIDUAL CASES. THE CENTRAL INTENTION IS THAT THE GRIEVANCE SHALL BE PROCESSED AS PROMPTLY, EFFICIENTLY AND SYSTEMATICALLY AS CIRCUMSTANCES PERMIT.
- B. ALL TIME LIMITS MAY BE EXTENDED WITH THE MUTUAL WRITTEN CONSENT OF BOTH THE APPELLANT AND THE RESPONDENT, SUBJECT TO REVIEW BY THE EXECUTIVE COMMITTEE.

2. FILE AND RECORDS:

EACH GRIEVANCE SUBMITTED TO THE FPCC SHALL BE ASSIGNED A FILE AND A FILE NUMBER. ONLY TWO COPIES OF THE FILE WILL BE KEPT, ONE IN THE FACULTY SENATE OFFICE AND ONE IN THE VPAA'S OFFICE. THE FILE IN THE FACULTY SENATE OFFICE WILL BE DESTROYED AFTER THREE YEARS. IN ALL REPORTS THE GRIEVANCE SHALL ONLY BE REFERRED TO BY FILE NUMBER.

3. MOTION TO DISMISS, MODIFY PETITIONS, OR TO DENY A REQUEST FOR A HEARING:

THE EXECUTIVE COMMITTEE SHALL HAVE THE POWER TO DISMISS OR MODIFY THE PETITIONS OR TO DENY A REQUEST FOR A HEARING IN ALL CASES FILED BEFORE THE FPCC. THE MOTION MAY BE MADE BY THE APPELLANT, THE RESPONDENT, A MEMBER OF THE EXECUTIVE COMMITTEE, OR A CONCILIATOR OF THE CASE. ALL MOTIONS SHALL BE MADE IN WRITING AND SENT TO ALL PARTIES IN THE CASE. THE APPELLANT, AND IN AN APPROPRIATE CASE THE RESPONDENT, SHALL HAVE AN OPPORTUNITY TO BE HEARD BEFORE ACTION IS TAKEN ON THE MOTION.

THE GROUNDS FOR MODIFYING OR DISMISSING THE PETITION OR DENYING A REQUEST FOR A HEARING ARE:

- A. REPEATED FILINGS BASED UPON ALLEGATIONS ALREADY ADDRESSED BY THE FPCC;
- B. THE APPELLANT'S TARDINESS IN PURSUING THE CASE ONCE IT IS FILED;
- C. THE CASE IS NOT OF SUFFICIENT MAGNITUDE TO WARRANT FURTHER ACTION, EXCEPT IN CASES INVOLVING DENIALS OF TENURE OR PROMOTION;
- D. THE PETITION DOES NOT MEET THE REQUIREMENTS SET FORTH IN THE ACADEMIC CHARTER; OR
- E. THE ALLEGATIONS IN THE PETITION ARE NOT SUFFICIENTLY SUPPORTED BY EVIDENCE TO WARRANT A HEARING.

THE COMMITTEE'S DECISION MAY BE APPEALED TO THE ENTIRE FPCC. THE FPCC'S DECISION SHALL BE FINAL.

4. OBTAINING DOCUMENTARY EVIDENCE:

- A. IF DOCUMENTARY EVIDENCE OTHER THAN THAT SPECIFIED IN SECTION 3.A.3 IS NEEDED BY THE APPELLANT OR THE RESPONDENT IN PREPARING THE CASE, BY THE CONCILIATOR OR BY THE HEARING PANEL, APPLICATION FOR THE ACCESS TO SUCH DOCUMENTS SHALL BE MADE IN WRITING TO THE EXECUTIVE COMMITTEE. THE EXECUTIVE COMMITTEE SHALL DETERMINE IF THE EVIDENCE REQUESTED IS RELEVANT AND UNDER THE AUTHORITY OF THE FPCC. ALL SUCH EVIDENCE WHICH IS DEEMED ACCESSIBLE SHALL BE TRANSMITTED TO THE EXECUTIVE COMMITTEE WHO SHALL TAKE THE NECESSARY STEPS TO ENSURE THE CONFIDENTIALITY OF SUCH EVIDENCE. THE DECISION OF THE RELEVANCE OF THE EVIDENCE REQUESTED MAY BE APPEALED TO THE ENTIRE FPCC.

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- B. THE FPCC HEARING BOARD IS VESTED WITH AUTHORITY BY THE BOARD OF TRUSTEES TO REQUIRE PRODUCTION OF ANY UNIVERSITY RECORDS DEEMED RELEVANT AND MATERIAL TO THE ISSUES. PRIVILEGED DOCUMENTS AND COMMUNICATIONS SHALL BE RELEASED TO THE HEARING BOARD ONLY WITH THE WRITTEN CONSENT OF THE PARTIES DIRECTLY INVOLVED AND AFFECTED.
- C. THE VPAA, WITH THE ADVICE OF UNIVERSITY LEGAL COUNSEL, SHALL CATEGORIZE THE TYPES OF UNIVERSITY DOCUMENTS AND COMMUNICATIONS TO BE CONSIDERED: (I) AS PUBLIC; (II) AS RESTRICTED IN AVAILABILITY; OR (III) AS PRIVILEGED.

H. Procedures for Petitions Alleging Denial of Equal Opportunity

The findings of a court of law or a government agency that Federal or Ohio law or University policy on equal opportunity has been violated shall be considered conclusive evidence of inadequate or inequitable consideration of professional competence. If the court of law or government agency does not specify a form of redress, then the appellant may petition in the following manner:

1. The appellant shall file a petition requesting redress within thirty (30) days of the ruling of the court or government agency. The petition shall include the materials upon which the court or governmental ruling was based.
2. Upon receipt of the petition, the Chair of FPCC shall appoint a three person committee from the membership of FPCC whose function will be limited to recommending redress to the appropriate University administrator.
3. Within fifteen (15) days of the receipt of the petition, the appointed committee shall forward its recommendations for redress to the Chair of FPCC, who shall forward them to the appropriate administrator.

I. Termination of Tenured Faculty

The University Policy on Faculty Appointment and Tenure (section 3) and, when appropriate, the Financial Exigency Plan, shall apply to all cases of dismissal of tenured faculty.

(3) Faculty Leaves/Exchanges (Charter change)

Proposal to amend Part B, Division II, Section 2, Faculty Leaves as endorsed by the Faculty Senate and President Olscamp.

AS APPROVED BY FACULTY SENATE ON 4-23-85

Deletions from the present Charter are shown by {brackets} around the deleted words. Additions to the Charter are shown in CAPITAL LETTERS.

SECTION 2: FACULTY LEAVES and Exchanges

Faculty leave policies cover faculty improvement leaves and faculty exchange leaves which are formulated in accordance with the Ohio Revised Code, Section 3345.28, leaves with extramural salary paid through the University payroll system, leaves without pay, sick leave, pregnancy leave and military leave. The procedures and benefits associated with each type of leave are included with the policy statement.

A. Faculty Improvement Leaves

1. Authority
Ohio Revised Code, Section 3345.28; any provision of the law not explicitly contained in this policy is implicitly incorporated.
2. Purposes
 - a. Professional development of faculty member through advanced study beyond terminal degree or through learning experience capable of widening and enlarging professional capabilities.
 - b. Improvement of the University's program by increasing the expertise of its faculty in meeting its academic goals.
 - c. To permit BGSU to exchange the services of one of its faculty members for comparable services of a faculty member of another accredited college or university.
3. Definitions (For the purpose of this policy)
 - a. "Full-time faculty member" shall mean a person under a full-time tenure contract stipulating rank of Instructor, Assistant Professor, Associate Professor, or Professor and academic discipline, department, or instructional support agency in which such rank is held.
 - b. "Academic years of teaching service" shall mean contracted periods of service each comprising at least two consecutive semesters or three consecutive quarters within one fiscal year, during which the faculty member is assigned and carries out any or all of the following duties: instruction, instructional service, advising, research.
4. Eligibility
 - a. Any tenured faculty member may apply for a Faculty Improvement (or Exchange) Leave after seven or more academic years of teaching service at Bowling Green State University.

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- b. A faculty member who is granted a Faculty Improvement (or Exchange) Leave must return to BGSU for a period of at least one academic year of service after the leave or reimburse the University for all salary and benefits paid during that leave.
- c. A faculty member who is granted a Faculty Improvement (or Exchange) Leave must serve at least seven academic years of teaching after such leave before applying for another Faculty Improvement (or Exchange) Leave.

5. Application Procedures for Faculty Improvement Leaves

- a. Application will FOLLOW THE FORMAT ON PAGE 5 OF 13 AND SHALL INCLUDE: (be by letter and include)
 - 1) A specific plan for the faculty member's professional improvement while on leave, in accordance with the purposes of this policy;
 - 2) a specific plan for the format and content of a report to be submitted to the President upon completion of the leave;
 - 3) a curriculum vita;
 - 4) the signature of the Chair/Director indicating that he/she has seen the letter of application. (The signature of the Chair/Director indicates neither approval nor disapproval.)
- b. The applicant also will file information copies with the department Chair/school Director or the appropriate supervisor and with the Dean or Vice Provost.
- c. Applications will be forwarded to the Office of the VPAA with an indication of whether they are primarily for developmental activities or for research or creative activities. The Office of the VPAA will channel the former for screening by the Faculty Development Committee and the latter by the Faculty Research Committee. Evaluation of all proposals shall be primarily the concern of these committees.

6. Selection for Faculty Improvement Leaves

- a. Each screening Committee will recommend to the VPAA all applications it considers worthy of consideration and make evaluative comments on each application.
- b. Criteria for screening and evaluation shall include:
 - 1) The nature and merit of the improvement plan proposed;
 - 2) the potential benefits to the faculty member and to the University;
 - 3) due consideration will be given to proposals where prior arrangements (e.g., Fulbright in hand) have been made;
 - 4) in those cases where two proposals are considered of equal merit, the person with longer service without prior paid leave will be given preference.
- c. The VPAA, in consultation with the appropriate department Chairs/school Directors and the Council of Deans, will consider the merits and ascertain the feasibility of all leaves recommended by the screening committees. In any case in which a leave is denied solely because of such feasibility problems as departmental staffing needs, the VPAA shall attempt to arrange a leave for the following academic year.
- d. The total number of leaves awarded in any given year will be limited by the capability of providing both compensation for those on leave and for needed replacement instruction within funds already budgeted for compensation of those on leave.
- e. The VPAA shall recommend to the President those applications that have been sent by the screening committees and have been determined to be feasible.

7. Compensation and Funding for Faculty Improvement Leaves

- a. Faculty Improvement Leaves will provide full contracted salary on the regular payroll schedule during a leave lasting one semester or one-half of the contracted salary on the regular payroll schedule during a leave lasting two semesters.
- b. Leaves providing full salary will also provide for all other forms of University compensation funded as if the faculty member were on active service. Leaves providing half salary will provide for both University and individual participation in the State Teachers Retirement System and the opportunity to receive all other benefits, funded in a manner consistent with University policies and contracts for health and group insurance and regulations of the State Teachers Retirement System.
- c. Faculty members engage in compensated employment during a faculty improvement leave, provided such employment contributes to the professional improvement plan and is consistent with the purposes of this policy.
- d. (f.) Faculty Improvement Leave Benefits insurance, STRS, tenure, merit, and fee waiver benefits while on leave.

1) Insurance

For either one semester or two semester leaves, the coverage is continued on the same basis as non-leave years.

2) STRS

One Semester Leave--receives full salary for academic year and STRS deductions are continued at the normal rate of 8.75% employee's share and 14.0% University's share for the academic year.

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Two Semester Leave--receives one-half salary for the academic year. The most recent ruling from the State Teachers Retirement System provided three options regarding employee contributions. The first option provides for full employee contributions (8.5%) on the full academic year salary base to be withheld from the partial pay during the leave period. This ensures full service credit as well as continuation of full eligibility for STRS benefits. The second option provides employee contribution on only the reduced or paid salary during the leave period; then within the fiscal year which the leave ends, the faculty remits, in a lump sum, the balance needed to make full contribution. This option also guarantees full service credit and uninterrupted eligibility for benefits within the system. The third choice is to make contributions on the reduced or paid salary and a waiver of full benefits from STRS for the leave period. Options one and two guarantee one year of service credit and continued eligibility for benefits. Option three means the faculty member would receive one-half (.5) year of service credit and the salary on record for that year would reflect one-half of the approved academic year base salary.

3) Tenure

Only leaves of absence for scholarly activity count as part of the period. Approval of the college Dean is required. Leaves of absence for personal reasons, pursuit of a terminal credential normally required for the position currently occupied, or acceptance on a trial basis of potentially permanent employment elsewhere do not count toward tenure. For further information, see Part B, Division I, Section 3, "University Policy on Faculty Appointment and Tenure."

4) Merit

Merit increases during the year following any leave will be evaluated in accordance with collegial/departmental policies.

5) Fee Waivers

The application of the fee waiver policy does not depend upon leave status but upon whether one is a full-time employee of the University who has been employed full-time for at least five years. Check the policy statement in Section 4.B for full details.

OUTLINE FOR FACULTY IMPROVEMENT LEAVE APPLICATION

I. Background Information

- A. Name
- B. Department
- C. Short title of project
- D. Is this a research/creative project or professional development? (Research/creative projects will be reviewed by the Faculty Research Committee; developmental proposals will be reviewed by the Faculty Development Committee).
- E. Semesters for which leave is requested
- F. Is the leave connected to any external grants, awards, fellowships or employment? If so, please specify nature and amount of external support, and current status of arrangements. If external funding is not received, how will this affect your plans for a leave?

II. Proposal

- A. Describe, in as precise and specific detail as possible, the activities you will engage in while on leave. Indicate the procedures and timetable you plan to follow and the prior arrangements which have been made.
- B. Explain in some detail how these activities will:
 1. Enhance your professional capabilities in teaching, research, creative activity, or service.
 2. Strengthen the academic program of the University.

III. Attach Current VitaIV. Attach brief statement from Director/Chair and Dean indicating their knowledge of your application.

Please submit ten copies of your application to the Office of the Vice President for Academic Affairs. In addition, you are to send an information copy to your Chair or Director and to your Dean.

The total number of leaves awarded in any given year is limited by the capability of providing both compensation for those on leave and for needed replacement instruction within funds already budgeted for compensation of those on leave.

B.(8.) Faculty Exchange Leave Guidelines and Procedures

- {a.} 1. Interested faculty members or department Chairs/school Directors should identify potential exchange faculty members.
 - {1.} a. Exchanges will normally take place between persons with similar education, experiences, and faculty assignments (i.e., economists with economists). If appropriate accommodations can be made by each institution to the satisfaction of all parties, however, it would be possible to exchange faculty members from different disciplines.
 - {2.} b. An exchange may be made for a minimum of one semester and a maximum of one academic year.

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- (b.) 2. The exchanged faculty member will retain a contractual relationship (i.e., salary, fringe benefits, and retirement contributions) as if services were rendered at the home institution.
- {1.} a. The exchanged faculty member will retain academic rank and tenure at the home institution and may be designated as visiting professor, visiting associate professor, etc., at the host institution.
- {2.} b. Any travel expenses to professional meetings will be authorized and paid by the home institution by employing regular department/school policies and procedures.
- {3.} c. Any merit pay increments will be awarded only by the home institution through usual procedures following appropriate consultation with the host institution.
- {4.} d. No relocation allowances will be granted, and housing arrangements must be made by each faculty member.
- {5.} e. Faculty members coming to BGSU will not be covered by the University's Workers' Compensation Insurance.
- {6.} f. All BGSU faculty members' rights to leaves, fee waivers, accumulated time toward promotion, access to the Faculty Development Program resources, Faculty Research Committee resources, etc., continue uninterrupted.
- {c.} 3. Details of an exchange must be approved by the individual faculty members and their respective Chairs/Directors and Deans. A copy of the plan for {professional improvement} THE EXCHANGE must be filed in the office of the appropriate Chair/Director and Dean. THE PLAN SHOULD INCLUDE SPECIFIC DETAILS FOR RESEARCH, SCHOLARLY, OR CREATIVE ACTIVITIES.
- {1.} a. Work assignments will be determined by the host institution and agreed to by all parties in advance of the exchange.
- {2.} b. The BGSU department Chair/school Director must certify that the regular duties of the faculty member can be satisfactorily fulfilled by the visiting faculty member without any need for additional part-time staff or other financial assistance.
- {3.} c. The personal contract of the BGSU faculty member will include an addendum noting the assignment of that faculty member to another institution for the specified period of time.
- {4.} d. Details of the exchange will be specified in an agreement between the respective Deans or other contracting officer.
- {d. A specific plan for the faculty member's professional improvements while on exchange leave must be approved also by the Vice President for Academic Affairs and the President before the leave is granted.}
- {e. At the completion of the leave, the faculty member shall submit a report to the President, Vice President for Academic Affairs, appropriate Dean, and Chair/Director detailing the faculty member's attainments during the exchange.}

(4) Nonrenewal/Termination of Faculty Contracts (Charter change)

Proposal to amend Part B, Division I, Section 3.C and D, Probationary Appointments;* Part B, Division I, Section 3.B.1, Temporary Appointments; Part B, Division I, Section 4.C, Evaluation of Faculty for Tenure or Renewal; and Part B, Division I, Section 5.A, Types of Grievances to be Considered; as endorsed by the Faculty Senate and President Olscamp.

*as amended

AMENDMENTS TO THE ACADEMIC CHARTER RELATED TO NONRENEWAL
OR TERMINATION OF FACULTY CONTRACTS
(Subject to editorial clarifications by Amendments and Bylaws Committee)

PROPOSED AMENDMENT (1)
Section B.I.3.C

Deletions from the present Charter are shown by {brackets} around the deleted words. Additions to the Charter are shown in CAPITAL LETTERS.

C. Probationary {Period} APPOINTMENTS

1. The TOTAL period of probationary service on a regular appointment to the faculty shall be not more than seven years for an Instructor, Assistant or Associate Professor. Appointment at the rank of Professor (except Visiting Professor) shall carry immediate tenure. All years of prior full-time teaching service at BGSU and in other accredited colleges and universities, and all prior years of other kinds of full-time employment deemed by the University to be directly applicable to teaching service shall count in meeting the TOTAL probationary period requirement; provided that, in every case, {the probationary period shall include full time service on the faculty of BGSU of at least four years for an Instructor, Assistant Professor or Associate Professor.} NO MORE THAN THREE YEARS OF FULL-TIME SERVICE PRIOR TO INITIAL PROBATIONARY APPOINTMENT TO THE BGSU FACULTY SHALL COUNT TOWARD MEETING THE TOTAL PROBATIONARY PERIOD. Part-time service and time spent on leave of absence, except for the same time spent on leave of absence for scholarly activity (excluding study for advanced degrees), shall not be counted as part of the probationary period. A faculty member has the right to waive prior full-time teaching service at BGSU and at other accredited colleges and universities, thus affording himself/herself up to a full seven-year period of probationary service, provided at the time of INITIAL appointment to a probationary contract TWO-THIRDS OF the tenured faculty in the academic unit so {agrees} AGREE. THE WAIVER AND THE FACULTY AGREEMENT SHALL BE DOCUMENTED IN WRITING. The probationary period for new appointments to the faculty made after the start of any semester, or other established unit of an academic year shall begin with the first day of that period provided that the appointee served one-half or more of that unit. If the time of service was less than one-half, then the probationary period shall commence with the beginning of the next academic period.

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2. A FACULTY MEMBER MAY SEEK TENURE AT ANY TIME DURING THE PERIOD OF PROBATIONARY SERVICE. DENIAL OF AN EARLY REQUEST FOR TENURE SHALL HAVE NO EFFECT ON SUBSEQUENT APPLICATIONS FOR TENURE WITHIN THE PROBATIONARY PERIOD.
3. THE FACULTY MEMBER SHALL BE ADVISED, AT THE TIME OF INITIAL APPOINTMENT, OF THE SUBSTANTIVE STANDARDS AND PROCEDURES GENERALLY EMPLOYED IN DECISIONS AFFECTING RENEWAL AND TENURE. ANY SPECIAL CRITERIA ADOPTED BY THE FACULTY MEMBER'S DEPARTMENT, SCHOOL, OR COLLEGE SHALL ALSO BE BROUGHT TO HIS/HER ATTENTION. A COPY OF THESE SPECIAL CRITERIA SHALL BE KEPT ON FILE IN THE APPROPRIATE ADMINISTRATIVE OFFICES AND SHALL BE MADE AVAILABLE UPON REQUEST. THE FACULTY MEMBER SHALL BE ADVISED OF THE TIME WHEN DECISIONS AFFECTING RENEWAL OR TENURE ARE ORDINARILY MADE AND SHALL BE GIVEN THE OPPORTUNITY TO SUBMIT MATERIAL WHICH HE/SHE BELIEVES WILL BE PERTINENT TO A DECISION.
4. {A full time appointment to the faculty may be terminated at the close of any academic year during the appointee's temporary or probationary period by written notice of the University's intention not to re-employ the faculty member.} {Such notice must} PROBATIONARY APPOINTMENTS ARE SUBJECT TO ANNUAL REVIEW AND RECOMMENDATION FOR RENEWAL OR NONRENEWAL BY THE TENURED FACULTY OF THE ACADEMIC UNIT AND ITS CHAIR OR DIRECTOR (SEE B-I.4.C). NOTICE OF NONRENEWAL OF A PROBATIONARY APPOINTMENT SHALL be given before March 1 preceding the close of the first academic year of service at this University and before December 1 preceding the close of the second academic year of service, and at least twelve months in advance after two or more years at the institution. Should the University continue to re-employ a person on {full time temporary or} probationary faculty appointment for a period longer than defined in this document (see B-I.3.C.1), such re-employment shall be understood to constitute an award of tenure status. For PROBATIONARY faculty appointed during an academic year, notices of termination shall be given at least three months prior to the first anniversary of employment (see B.I.C.1), at least six months in advance of the anniversary date of original appointment in the second year, and twelve months in advance of the anniversary date after two or more years in the institution.
5. WHEN A FACULTY RECOMMENDATION OR A DECISION NOT TO RENEW A PROBATIONARY APPOINTMENT HAS BEEN REACHED, THE FACULTY MEMBER INVOLVED SHALL BE INFORMED OF THAT RECOMMENDATION OR DECISION IN WRITING BY THE BODY OR INDIVIDUAL MAKING THE RECOMMENDATION OR DECISION, AND, UPON REQUEST, SHALL BE ADVISED OF THE REASONS WHICH CONTRIBUTED TO THAT DECISION. THE FACULTY MEMBER MAY REQUEST A RECONSIDERATION BY THE RECOMMENDING OR DECIDING BODY.
6. IF THE PROBATIONARY FACULTY MEMBER SO REQUESTS, THE REASONS GIVEN IN EXPLANATION OF A NONRENEWAL SHALL BE CONFIRMED IN WRITING.
7. INsofar AS THE PROBATIONARY FACULTY MEMBER ALLEGES THAT THE DECISION AGAINST RENEWAL OR TENURE BY THE APPROPRIATE FACULTY BODY WAS BASED ON INADEQUATE GROUNDS, THE GRIEVANCE ARBITRATION PROCEDURES DESCRIBED IN B-I.5 MAY BE UTILIZED.

PROPOSED AMENDMENT (2)

The present Section B-I.3.D has been revised and included as B.I.3.C.4. This new section redefines termination, in contrast to nonrenewal.

D. Termination of Appointments {Prior to Acquisition of Tenure} BY THE UNIVERSITY

TERMINATION, IN CONTRAST TO NONRENEWAL, MEANS ENDING AN APPOINTMENT (i) BEFORE THE EXPIRATION OF THE TERM OF A WRITTEN CONTRACT, (ii) IN VIOLATION OF THE MEANING OF TENURE (SECTION B-I-3.F), OR (iii) WITHOUT PROPER NOTIFICATION OF NONRENEWAL AS SPECIFIED IN B.I.3.C.4.

1. IF TERMINATION TAKES THE FORM OF DISMISSAL FOR CAUSE, THEN THE PROCEDURAL GUIDELINES IN B-I.3.1 SHALL BE FOLLOWED FOR A TENURED FACULTY MEMBER. A NONTENURED FACULTY MEMBER SHALL RECEIVE A WRITTEN NOTICE OF DISMISSAL, INDICATING THE EFFECTIVE DATE OF DISMISSAL AND THE CAUSE FOR TERMINATION. A NONTENURED FACULTY MEMBER MAY REQUEST USE OF THE GRIEVANCE ARBITRATION PROCEDURES DESCRIBED IN B-I.5.
2. IF TERMINATION IS A RESULT OF FINANCIAL EXIGENCY, THEN THE PROCEDURES IN THE FINANCIAL EXIGENCY PLAN (APPENDIX A) SHALL BE FOLLOWED.
3. IF TERMINATION IS FOR MEDICAL REASONS, IT SHALL BE BASED UPON CLEAR AND CONVINCING MEDICAL EVIDENCE THAT THE FACULTY MEMBER CANNOT CONTINUE TO FULFILL THE TERMS AND CONDITIONS OF THE APPOINTMENT. THE DECISION TO TERMINATE SHALL BE REACHED ONLY AFTER THERE HAS BEEN APPROPRIATE CONSULTATION AND AFTER THE FACULTY MEMBER CONCERNED, OR SOMEONE REPRESENTING THE FACULTY MEMBER, HAS BEEN INFORMED OF THE BASIS OF THE PROPOSED ACTION AND BEEN AFFORDED AN OPPORTUNITY TO PRESENT THE FACULTY MEMBER'S POSITION AND TO RESPOND TO THE EVIDENCE. IF THE FACULTY MEMBER (OR HIS/HER REPRESENTATIVE) SO REQUESTS, THE GRIEVANCE ARBITRATION PROCEDURES DESCRIBED IN B-I.5 SHALL BE UTILIZED.

PROPOSED AMENDMENT (3)

Section B-I.3.B.1 is revised as follows:

1. A temporary appointment may be full-time or part-time. TEMPORARY APPOINTMENT DOES NOT LEAD TO TENURE.
 - a. Full-time temporary employment {shall be by annually renewable agreement and} may continue for a TOTAL period of no longer than {seven} FIVE years {as an Instructor, Assistant or Associate Professor. This maximum period may be reduced by one year for each year of prior full-time teaching experience at an accredited college or university, up to a maximum of three years for three or more years of such experience. Prior credit may be waived using the same process as for tenure (see Section 4.B). A temporary full-time faculty appointee not in the terminal year shall be evaluated annually as provided in Section 4.D.} Temporary appointment IS SUBJECT TO NONRENEWAL AT THE CLOSE OF ANY ACADEMIC YEAR OR may be terminated {by action of the appointee} by action of the University

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as provided in B-I.3.D. NOTICE OF A DECISION NOT TO RENEW A FULL-TIME TEMPORARY APPOINTMENT SHALL BE IN WRITING AND IN ACCORDANCE WITH THE TIME SCHEDULE FOR PROBATIONARY FACULTY MEMBERS (SEE B-I.3.C.4).

PROPOSED AMENDMENT (4)

Section B-I.4 (Evaluation of Faculty Personnel) is amended as follows:

C. Evaluation of Faculty for Tenure OR RENEWAL

5th paragraph:

A probationer in the next to the last year (in the sixth year) of probationary appointment shall be evaluated . . .

6th paragraph:

In the event that a probationary appointment is {terminated} NOT RENEWED prior to acquisition of tenure, the University shall give written notice of its intention not to reemploy the affected faculty member in accord with the policies specified in {Section 3.D} B-I.3.C.

PROPOSED AMENDMENT (5)

Section B-I.5 (Grievance Arbitration Procedures) is amended as follows:

A. Types of Grievances to be considered

1. Nature of Grievance

- a. NONRENEWAL {termination} of probationary contract or denial of tenure; . . .
- d. termination of a PROBATIONARY OR tenured appointment for cause . . .

2. Grounds for petition may be any or all of the following allegations:

- e. INADEQUATE CAUSE FOR termination of tenured OR PROBATIONARY appointment {for cause.}

= (5) Overload Compensation Pay Schedule (Charter change)

Proposals: 1) to suspend the part-time faculty pay rates listed in the Charter for 1985-86 with rates to be determined by the collegiate dean; and 2) to amend the overload compensation pay schedule in Part B, Division II, Section 5.D(5), Overload Teaching Assignments, as shown below, as endorsed by the Faculty Senate and President Olscamp:

Rank	Scale
Full Professor	\$725 per sem. hr.
Associate Professor	\$625 per sem. hr.
Assistant Professor	\$550 per sem. hr.
Instructor	\$450 per sem. hr.

FINANCE COMMITTEE

Debt Restructuring

Mr. Murray commented concerning the action proposed to authorize the development and implementation of the program with Prescott, Ball & Turben, Inc., an investment banking firm, with the authority to execute an escrow agreement on behalf of the University not to be exercised until an appropriate opinion of the Ohio Attorney General which is satisfactory to Squire, Sanders, and Dempsey is available and advises that pertinent investment income may be used for any lawful purpose of the University.

No. 79-85 Mr. Murray moved and Mr. Newlove seconded that approval be given to the adoption of the Resolution authorizing a Financing and Debt Restructuring Program as submitted.

Resolution Authorizing a Financing and Debt Restructuring Program

WHEREAS, the University has previously issued the following separately secured bonds (Bonds):

Designation	Year of Last Maturity
Student Activity Center Revenue Bonds (1954)	1994
Dormitory Revenue Bonds of 1954	1993
Dormitory Revenue Bonds (4 issues--1955, 1961, 1963, 1964)	2004
Dormitory Revenue Bonds, Series 1959	1999; and

WHEREAS, the appropriate officers of the University were previously authorized by this Board to proceed with the development of a financing and debt restructuring program relating to those bonds, as generally described below (Program), with the assistance of Prescott, Ball & Turben, Inc., an investment banking firm with its principal office in Cleveland, Ohio; and

WHEREAS, the Board is satisfied that the proposed Program so developed will serve the purposes of enhancing the security for the payment of debt service on those bonds, and of permitting certain receipts, including investment income, to be used in a more flexible and effective fashion for the benefit of the entire University, all of which will redound to the benefit of the entire University and to the entire student body;

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NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Bowling Green State University, Bowling Green, Ohio, that:

Section 1. The appropriate officers of the Board and University are authorized to proceed with the development and implementation of the Program with Prescott, Ball & Turben, Inc., as provided in and subject to the provisions of this resolution.

The Program is described generally as follows. Using lawfully available funds of the University for the purpose, direct obligations of the United States of America (Treasury Obligations), or obligations representing interest in those Treasury Obligations, will be purchased so as to initially provide for the full funding of future principal and interest payment obligations on a particular category of Bonds. Those Treasury Obligations will have principal amounts and purchase prices, and will mature on the dates, so to make available from their proceeds at their maturity, without reliance on interest or other income accruing thereon or reinvestment thereof, and at the times required under the resolutions authorizing the particular Bonds, the timely deposits to and amounts in the respective principal and interest accounts for the particular Bonds so as to meet in full, in time and amount, requirements of those accounts, all as to be verified by a national CPA firm. Those arrangements as to particular Bonds will be reflected in detail in an escrow or similar agreement, as referred to in Section 2, to be entered into by the University with one or more financial institutions. The Program will provide for a "gross defeasance" in substance, but will not constitute a legal or technical defeasance of the governing bond proceedings or payment of the particular Bonds, which will remain outstanding until their actual payment. The proceeds at maturity from those Treasury Obligations, to the extent not needed for the purposes stated above, and the investment income from University funds and revenues to the extent freed up by implementation of the Program, will be deposited, appropriated and applied to University purposes as from time to time provided by the Board.

Section 2. The Chairman of the Board of Trustees and the Treasurer of the University are each authorized to execute one or more "escrow agreements" on behalf of the University relating to any one or more of the four categories of Bonds with an appropriate "escrow trustee", in substantially the general form of the pro forma draft dated June 24, 1985 distributed to this Board and relating to the 1955 Issue and parity issues, with such changes, deletions, additions and completions, relating to the particular Bonds or not substantially adverse to the University, as approved by the officers signing, such approval to be evidenced by their execution of the particular agreement. The appropriate officers of the University are authorized to enter into discussions and negotiations with the appropriate proposed escrow trustees concerning the terms of the escrow agreements, and, after a particular escrow agreement is executed, to take any and all actions necessary or appropriate to fulfill the terms of that agreement. The authority to execute an escrow agreement on behalf of the University shall not be exercised until an appropriate opinion of the Ohio Attorney General which is satisfactory to Squire, Sanders, and Dempsey, previously requested by the University, is available and advises that pertinent investment income may be used for any lawful purpose of the University.

The Board Secretary conducted a roll call vote with the following results:
Voting "yes"--Mr. Hanna, Mr. Ludwig, Mr. Murray, Mr. Newlove, Mrs. Russell,
Mr. Spengler. The motion was approved by six affirmative votes.

Proposed Improvement Projects to be Funded

The Committee endorsed the improvement projects and funding as recommended by the Personnel/Facilities Committee.

No. 80-85 Mr. Murray moved and Mr. Ludwig seconded that approval be given to the allocation of funds for Improvement Projects totaling \$141,000, as follows:

Accounting Unit	Type of Project	Source of Funding
Project Description	Replacement Maintenance	
--Residence Halls--		
<u>Conklin</u>		
1) Resurfacing of Recreational Courts	\$ 86,000(C)	General Fee Deferred Maintenance.
--Other Auxiliaries--		
<u>Stadium</u>		Reserve for Depreciation
2) Removal of asbestos*	\$ 55,000(C)	Current Fund Balance.
	\$ 55,000	\$ 86,000

* Total Project Cost is \$110,000 funded as follows:
Ohio Board of Regents \$ 55,000
Reserve for Depreciation 27,500
Current Fund Balance 27,500

(C) Outside Contract

The Board Secretary conducted a roll call vote with the following results: Voting "yes"--Mr. Hanna, Mr. Ludwig, Mr. Murray, Mr. Newlove, Mrs. Russell, Mr. Spengler. The motion was approved by six affirmative votes.

Materials and Special Program Charges 1985-86

Mr. Hanna said the Committee did go over the proposed changes in the listing of charges. He said the administration is planning to investigate a plan to reduce the size of the listing.

No. 81-85 Mr. Murray moved and Mr. Newlove seconded that approval be given to the proposed changes in the Materials and Special Program Charges effective 1985-86, as listed.

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The Board Secretary conducted a roll call vote with the following results: Voting "yes"--Mr. Hanna, Mr. Ludwig, Mr. Murray, Mr. Newlove, Mrs. Russell, Mr. Spengler. The motion was approved by six affirmative votes.

Summary of Recommended Changes for Materials and Special Program Charges 1985-86

STUDENT CHARGES:	1984-85	1985-86	Comments
	Fee	Recommendations	
A. Standard academic course charges:			
Art:			
ARTD 411 Graphic Design	\$ --	\$ 10	New Course--Fee for expendable supplies
ARTD 495 (Previously 375)	--	15	New Special Topics in Design Course-- fee for expendable supplies
ART 495 (Previously 395)	--	15	New Special Topics in Studio Art Course-- fee for expendable supplies
ARTE 482 Art for Spec. Needs	8	12	Increased costs for expendable supplies
ARTE 352 Approaches to Public School Art	5	10	Additional supplies for Toledo student teaching assignments
ARTE 343 Art in the Elementary Schools	8	12	Increased cost of expendable supplies
Drivers Ed--HED 462 (Advanced Instr. Course)	10	20	Last fee increase 1980. Increased cost of car rentals, and automobile oper- ating expenses since 1980
Drivers Ed--HED 362 (Basic Course)	15	25	
Firelands - CS 261	--	15	New Course in Computer Science--for use of expendable supplies
HOEC 230--Professional Catering Tech.	--	70 (+ 5)	New Course--Food preparation supplies for Liability Insurance)
HOEC 437--Quantity Food Production Management	--	35 (+ 5)	New Course--Food preparation supplies for Liability Insurance)
Honors Program:			
Honors 201	5	--	Discontinue; materials no longer provided
Course Number Changes:			
CEO H140 to Honors 240	5	5	
CEO H160 to Honors 260	5	5	
Radio-Television-Film Program:			
262 Audio Writing, Announcing and Production	--	15	Laboratory equip intensive courses transferred to West Hall; students will be sharing pooled equipment with
263 TV Programming & Production	--	15	Journalism students who currently pay a \$15 lab fee for courses using the same
264 8mm Film Making	--	5	equipment. Departmental budget has not been adequate to maintain equipment
364 Prod. & Dir. f/TV	--	15	properly. Fees will provide equity with
368 Radio Workshop	--	5	Journalism fees and upgrade quality of
464 16mm Film Making	--	15	equipment and maintenance of it.
468 TV Workshop	--	15	
504 Prod. & Direct for TV	--	15	
505 Prod. & Direct for Film	--	15	
580 TV Workshop	--	15	
B. Physical education activity courses:			
Billiards--University Union	12	15	Last fee was over 4 years ago. Increase requested to cover increased cost for maint. and repair parts for equip. and for related labor costs.
Bowling--University Union	18	22	
Colorado Ski Week	270	280	Increased cost for transportation, lodging and lift tickets.
PEG B155, B255	--	10	New Fee. Current equip. needs to be upgraded. Includes 2 Sat. trips to Oak Openings.
Cross Country Skiing-PEG 157 & 257	--	10	
Rafting--PEG 185 and 285	95	98	Increased costs for transportation, lodging, rafting, suit rental, and meals for overnight trip to West VA.
Sailing--PEG C108, C208	--	75	New Courses--In cooperation with American Red Cross Water Safety Div., Walbridge Park., Toledo--for transportation equip- ment, and materials.
Canoeing--PEG A108, A208	--	75	
Sail Boating--PEG B108, B208	--	75	
Ski Weekend--PEG A155, A255	75	82.50	Increased costs for transportation, lodging, food, lift tickets and materials (no increase for 4 years)

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C. Special Academic Programs:

(Rates dependent upon numbers of students, amount of travel scheduled and money exchange rates).

Program	1984-85 Fee List	1985-86 Budget
Summer - France	\$ 432.50 Average	\$ 454 Undergraduate 536 Graduate 675 Cluster 435 High School--College Credit
Geology Summer Field Course	432.00	180 Lodging 215 Board 75 Transportation 470 Total
Academic Year - Spain	2,010 Maximum	1,651 Undergraduate 2,010 Graduate
Summer - Austria	260 Average	176.50 Average
Academic Year - Austria	2,800 Undergrads 3,000 Graduates	2,700 Undergraduates 3,000 Graduates
Academic Year - France	1,700 Semester	1,700 Undergraduates Room/Board 1,800 Graduate Room/Board
Nantes - Summer	776	634 Tutition 200 BGSU Admin. Fee 834 Total (Undergraduates)
Summer - Spain	626.50 Minimum	980 Undergraduates 980 Graduates 1,149 Cluster
Field Study - Deafness & ASL	Not listed	55 Room 45 Travel and Insurance 100 Total
Washington Center - Summer - Fall/Spring	840 960	840 Undergraduates 960 Undergraduates
Study Abroad in England	New Program for 1985-86	760 Instructional Fee 75 General Fee 1,065 Other Program Costs 1,900 Total

	1984-85 Fee	1985-86 Recommendations	Comments
D. Test-related charges:			
CAO (CEO) 131 Career Planning and Decision Making	6	7.50	To cover increased costs of testing instruments purchased.
Miller Analogies Test	17	20	Testing Corporation raised price from \$15 to \$17.50 October 1984.
E. Excess Credit Fee	22.50/Hr	40/Hr	This fee has remained constant for many years (except for quarter/semester con- version.) The 1984-85 part-time Instruc- tional Fee has increased to \$75 (under- graduate) and \$18 General Fee. A partial "catch-up" fee increase is recommended.
F. Special Services:			
Bank Wire Transfer Fee	--	12	Actual cost of bank wire transaction.
Installment Payment Plan			
Finance Charge	Range: \$8-\$27	See	Maximum to be limited by O.R.C. \$1713.05
Late Charge	\$1/day to max. of \$15	comments	

Firelands Parking Fees--as approved by the budgeting process on June 17, 1983--are as follows:

	11 or More Hours	10 or Fewer Hours
Fall	\$10	\$6
Spring	8	4
Summer	3	3
Decal Replacement -	\$1	

Photo ID Card	\$2	Tentative--subject to bids.
Validation Sticker Replacement	2	These two fees replace current ID (Identification/Validation) Card Replacement Fee of \$2.

FACULTY, STAFF CHARGES:

Payroll Withholding for Child Support	1% or minimum of \$1 for each transaction mandated by the courts
Pay Option Change (9 or 12 pay option change)	-- \$25 Not listed previously; however, has been charged as stated in employment contract.

GENERAL PUBLIC CHARGES:

Library Courtesy Card (For non-students)	\$3 \$6 To discourage lost books and collection problems.
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#2-1975 ERIKSEN'S, INC., TOLEDO OHIO

Proposed Educational Budget 1985-86

No. 82-85

Mr. Murray moved and Mr. Newlove seconded that approval be given to the Revised 1984-85 Educational Budget (Main Campus), in the amount of \$79,761,500, and to the Proposed Educational Budget 1985-86 (Main Campus), in the amount of \$87,128,100, and that the President, or his designee, is authorized to approve interfund transfers within the approved budgeted level for the 1985-86 fiscal year.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"--Mr. Hanna, Mr. Ludwig, Mr. Murray, Mr. Newlove, Mrs. Russell, Mr. Spengler. The motion was approved by six affirmative votes.

INCOME ANALYSIS
Main Campus Educational Budget
1984-85 and 1985-86

SOURCES OF FUNDS	Projected 1984-85 Revenue (6/12/85)	Projected 1985-86 Revenue (6/12/85)
State Appropriations		
Instructional Subsidies	\$42,046,200	\$47,698,300
Developmental Education	15,300	17,300
Classified Compensation Increase	959,000	0
Sub-Total	\$43,020,500	\$47,715,600
Student Instructional Fees		
Resident Instructional Fees	\$26,162,000	\$28,385,000
Nonresident Instructional Surcharge	3,285,000	3,575,000
Misc. and Off-Campus Programs	1,325,000	1,378,000
Sub-Total	\$30,772,000	\$33,338,000
Other Income		
General Service Charge--Auxiliaries	\$ 2,914,000	\$ 2,922,500
General Service Charge--Grants	222,000	226,000
Interest Income	1,442,000	1,312,000
Unrestricted Dept. Sales/Charges	226,000	230,000
Application Fee Income	295,000	295,000
Miscellaneous Income	549,000	560,000
Sub-Total	\$ 5,648,000	\$ 5,545,500
Prior Year Unencumbered Balances	321,000	529,000
TOTAL SOURCES OF FUNDS	\$79,761,500	\$87,128,100

SUMMARY OF PERSONNEL & OPERATING EXPENSES - 1985-86
Main Campus Educational Budget

	PERSONNEL	OPERATING	TOTAL
VICE PRESIDENT - ACADEMIC AFFAIRS			
Arts & Sciences	\$14,390,703	\$1,060,056	\$15,450,759
Business Administration	5,130,994	297,500	5,428,494
Education	5,193,467	583,500	5,776,967
Technology	850,252	82,000	932,252
Health & Human Services	754,757	1,011,300	1,766,047
Musical Arts	1,932,242	166,500	2,098,742
Graduate	625,313	3,536,465	4,161,778
Learning Services	2,053,493	1,783,000	3,836,493
Continuing Education	3,186,426	503,228	3,689,654
Special Programs	243,656	1,170,200	1,413,856
Academic Affairs	1,218,217	331,000	1,549,217
Graduate Stipends	3,281,900	0	3,281,900
General 3% Operating Increase		151,704	151,704
Total VPAA	\$38,861,410	10,676,453	\$49,537,863
PRESIDENT	534,221	652,900	1,187,121
VICE PRESIDENT-PLANNING/BUDGETING	3,289,974	2,659,874	5,949,848
VICE PRESIDENT-UNIVERSITY RELATIONS	1,184,788	520,810	1,705,598
VICE PRESIDENT-STUDENT AFFAIRS	1,648,765	386,940	2,035,705
VICE PRESIDENT-OPERATIONS	5,548,198	1,467,741	7,015,939
MISCELLANEOUS	0	3,592,550	3,592,550
BENEFITS	10,526,600	0	10,526,600
SCHOLARSHIPS		1,064,800	1,064,800
COMPENSATION & STIPEND POOLS	3,445,476	0	3,445,476
STRS-ERIP Buy-Out Program:			
Buy-Out Payment	839,100		839,100
Sick Leave Payment	227,500		227,500
TOTAL UNIVERSITY	\$66,106,032	21,022,068	\$87,128,100

#2-1979 ERIKSEN'S, INC., TOLEDO, OHIO

Proposed Educational Budget 1985-86 (Firelands Campus)

No. 83-85

Mr. Murray moved and Mrs. Russell seconded that approval be given to the Proposed 1985-86 Educational Budget (Firelands Campus) in the amount of \$3,203,155.

The Board Secretary conducted a roll call vote with the following results:
Voting "yes"--Mr. Hanna, Mr. Ludwig, Mr. Murray, Mr. Newlove, Mrs. Russell,
Mr. Spengler. The motion was approved by six affirmative votes.

**Bowling Green State University
Firelands College Educational Budget
INCOME ANALYSIS
1985-86**

SOURCE OF FUNDS	AMOUNT
State Appropriations	
Instructional Subsidies	\$1,675,170
Vocational Education	30,000
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	\$1,705,170
Student Fees	
Instructional Fees	\$1,005,895
General Fees	80,065
Nonresident Fees	1,640
Lab Fees	13,500
Continuing Education	35,000
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	\$1,136,100
Other Income	
Vending, rental, library fines	42,500
Prior Year Unencumbered Balance	319,385
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TOTAL PROJECTED AVAILABLE INCOME 1985-86	\$3,203,155
Increase/(Decrease)	\$27,505 0.87%

OPB: 6/12/85

**Firelands College Educational Budget
EXPENDITURE PROJECTIONS
1985-86**

1984-85 Base Budget	\$3,175,650
1985-86 Projected Adjustments:	
Classified Wages (Full-time & Part-time)	\$16,498
Faculty/Admin. Staff Replacement/Additions	12,142
-1.0 FTE Applied Sciences	
+1.0 FTE Applied Sciences	
+0.2 FTE Part-Time Faculty	
+0.5 FTE Teaching Assistant	
Faculty/Admin. Staff Salary Increase	81,855
Staff Benefits	(5,536)
Equipment Purchases/Replacements Academic Budgets	(17,454)
Contingency	(60,000)
Total Additions	27,505
	<hr/>
TOTAL PROJECTED EXPENDITURES 1985-86	\$3,203,155

OPB: 6/12/85

NEW ITEMS

Resolution: Albert E. Dyckes

No. 84-85 Mr. Ludwig read the following Resolution and moved its adoption, seconded by Mrs. Russell. The motion was approved by unanimous action of the members present.

Resolution

WHEREAS, Albert E. Dyckes, Bowling Green State University graduate, Class of '53, Vice President for the Ohio Hospital Association and interpreter of government policies for hospitals, community leader, loyal supporter of the arts and of all of higher education, served the University as a member of the Board of Trustees from 1976 to 1985 and as Board Chairman from 1979 to 1981; and

WHEREAS, "Al" -- having served on both the Personnel/Facilities Committee and the Finance Committee of the Board -- provided thoughtful guidance and dedication to the issues involving personnel as well as those of the budgeting procedures as they relate to state-assisted universities and the actions of the Ohio General Assembly; and

WHEREAS, he maintained a close relationship with the Inter-University Council of Presidents and represented the Trustees and the University at official events in Columbus both at the legislative level and at those social and cultural events sponsored by alumni and friends of the University; and

WHEREAS, Al and his wife, Sheila, a BGSU graduate, gave strong support to the programs and activities on the Bowling Green Campus and encouraged many qualified young people, including their five sons, to consider BGSU as an outstanding choice for post-high school training in pursuit of career goals;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees express appreciation for the dedicated service of Albert E. Dyckes and extend best wishes to him and his family for good health, happiness and success in the future; and

BE IT FURTHER RESOLVED, That this Resolution be written in the official minutes of the Board of Trustees and that a copy be sent to the Dyckes family.

Board of Trustees - Schedule of Meetings - 1985-86

No. 85-85 Mrs. Russell moved and Mr. Murray seconded that the Proposed Schedule of Meetings for 1985-86 be adopted. The motion was approved with no negative votes.

Board of Trustees
(Proposed) Schedule of Meetings - 1985-86

1985

(*)	July	No meeting	10:00 a.m.
(*)	August 23	(Friday)	10:00 a.m.
(*)	September	(if needed)	
(*)	October 11	(Friday)	10:00 a.m.
(*)	November 8	(Friday)	10:00 a.m.

1986

(*)	January 10	(Friday)	10:00 a.m.
(*)	February 14	(Friday)	10:00 a.m.
(*)	March 14	(Friday)	10:00 a.m.
(*)	April 11	(Friday)	10:00 a.m.
(*)	May 9	(Friday)	10:00 a.m.

Possible alternate dates (following Commencement) should the need arise:

August 17, 1985	(Saturday)	2:00 p.m.
December 21, 1985	(Saturday)	2:00 p.m.
May 10, 1986	(Saturday)	2:00

(*) Indicates that committee sessions will be held - tentatively - on the afternoon or evening preceding the regularly scheduled Board of Trustees meeting.

Note: Monthly meeting dates set on the second Friday each month (excepting the months of June and December) in accordance with the Board Bylaws.

#2-1875 ERIKSEN'S, INC., TOLEDO, OHIO

Board of Trustees - Committee Assignments - 1985-86**No. 86-85**

Mr. Murray moved and Mr. Ludwig seconded that approval be given to the proposed Trustee Committee Assignments for 1985-86, as follows. The motion was approved with no negative votes.

**Board of Trustees
(Proposed) Committee Assignments - 1985-86**

Standing Committees**1. Personnel/Facilities Committee**

Robert C. Ludwig, Chairman
Richard A. Newlove
Virginia B. Platt
W. F. Spengler, Jr.
(ex officio)

2. Finance Committee

J. Warren Hall, Chairman
Nick J. Milet
Melvin L. Murray
Ann L. Russell
M. Shad Hanna
(ex officio)

Special Assignments**BGSU Foundation Inc.
Board of Directors**

Melvin L. Murray (4-yr term)
M. Shad Hanna (alternate)

**BGSU-UT-MCOT Presidents
and Board Chairmen**

M. Shad Hanna
William F. Spengler, Jr.
(alternate)

**Inter-University Council
of Presidents**

M. Shad Hanna
Richard A. Newlove
(alternate)

Firelands College Board Liaison

Ann L. Russell

**Committee of the Chair (ad hoc)
to Review Board Bylaws**

Robert C. Ludwig, Chairman
J. Warren Hall
M. Shad Hanna
William F. Spengler, Jr.

Proposal for a Ph.D. Program in Applied Philosophy

Professor Thomas W. Attig, Chair of the Department of Philosophy, reported on the history and accomplishments of the philosophy program and the need for studies at doctoral level which would provide training of individuals with not only philosophical acumen but also the experience from on-site research.

No. 87-85

Mr. Ludwig moved and Mr. Spengler seconded that approval be given to the offering of a Ph.D. degree program in Applied Philosophy, as endorsed by the Graduate Council, Vice President Clark and President Olscamp. The motion was approved with no negative votes.

Reconfiguration

President Olscamp stated that the proposed changes in the Academic Charter reflect the structural changes in the University and that action has been taken on the proposals by the appropriate University bodies including the Faculty Senate. He said that the actions were adopted unanimously or very nearly so in every case. Mr. Hanna pointed out that he and Dr. Platt have reviewed the entire proposal with President Olscamp. He added that adoption of the proposal will not create new expenditures.

No. 88-85

Mr. Murray moved and Mr. Ludwig seconded that approval be given to

- 1) create a School of Mass Communication in the College of Arts and Sciences, consisting of a Department of Journalism and a Department of Radio-TV-Film;
- 2) establish a Department of Theatre in the College of Arts and Sciences;
- 3) establish a Department of Interpersonal and Public Communication in the College of Arts and Sciences;
- 4) transfer the Communication Disorders Program from the College of Arts and Sciences to departmental status in the College of Health and Community Services;
- 5) change the name of the College of Health and Community Services to the College of Health and Human Services, and establish a Department of Social Work and a Department of Medical Technology within this college; and
- 6) change the name of the School of Technology to the College of Technology, as endorsed by Undergraduate Council, Committee on Academic Affairs, Faculty Senate and President Olscamp.

The motion was approved with no negative votes.

Articulation II

Vice President Clark reported that this proposal follows up the action on Phase I as taken by the Board of Trustees in 1982 and that Phase II completes the articulation requirements.

No. 89-85

Mr. Murray moved and Mr. Spengler seconded that approval be given to the adoption by the Board of Trustees of the University's response to the recommendation of the Advisory Commission on Articulation between Secondary Education and Ohio Colleges, as endorsed by Undergraduate Council, Committee on Academic Affairs, Faculty Senate and President Olscamp.

The motion was approved with no negative votes.

Phase II Policy Statement

In order that students have the background that will prepare them for a successful learning experience in college, Bowling Green State University recommends that, in addition to the college preparatory background approved by the Board of Trustees on October 8, 1982, all incoming baccalaureate students have the following high school preparation:

1. Three units of science (including a minimum of two laboratory sciences)
2. Three units of social science
3. Two units of a foreign language (two units of the same language)
4. One unit of the visual or performing arts (in the areas of dance, art, music, theatre, or film)

Deficiencies in the sciences, social sciences, foreign language, and arts will be recorded upon admission. Students must make up all deficiencies by taking courses in the areas of deficiency. These courses may be used to satisfy general education requirements. However, all deficiencies must be completed within the first 60 hours of credit at BGSU or the student will be dismissed from the University. In addition, for each two units of deficiency, graduation requirements will increase by three credit hours.

Students who have not acquired the recommended program will also be considered for admission.

REGULAR ITEMS

Sponsored Grants and Contracts Awarded - May, 1985

No. 90-85

Mr. Ludwig moved and Mr. Newlove seconded that grants and/or contracts in the amount of \$597,198.34, for the month of May, 1985, be accepted and expenditures applicable thereto in that amount be authorized.

	Total for Period	Fiscal Year to Date
May, 1985	\$597,198.34	\$ 10,166,675.44

The motion was approved with no negative votes.

BOWLING GREEN STATE UNIVERSITY COMPARATIVE SUMMARY OF GRANTS AND CONTRACTS AWARDED

July 1 through May 31
Fiscal Years to Date

	1983-84	1984-85
I. Research		
A. Federally Sponsored	\$ 480,760.00	\$ 994,126.04
B. Privately and State Sponsored	101,014.16	258,466.03
TOTAL RESEARCH GRANTS	\$ 581,774.16	\$1,252,592.07
II. Institutes and Workshops	\$ 21,054.39	\$ 22,910.00
III. Public Service Grants and Contracts	\$1,986,067.88	\$2,117,695.37
IV. Program Development and Innovation Grants	\$ 892,644.00	\$ 750,448.00
V. Equipment Grants	\$ 174,805.00	\$ 87,800.00
TOTAL SPECIAL PROJECTS GRANTS AND CONTRACTS	\$3,656,345.43	\$4,231,445.44
VI. Student Aid Grants	\$5,530,436.00	\$5,935,230.00
TOTAL ALL GRANTS AND CONTRACTS	\$9,186,781.43	\$10,166,675.44
	=====	=====

REPORTS - CONSTITUENT REPRESENTATIVES

Faculty Representative - Donald Boren

Dr. Boren reported that this period in the Senate Office is traditionally one during which the plans are made for the next calendar year and actions taken during the past year are implemented. He said the Senate Office has purchased a computer to permit the handling of a larger volume of correspondence and reports and to assist in selecting members of committees and hearing boards. He called attention to the following committee chairs for the coming year.

Academic Affairs
Amendments & Bylaws
Committee on Committees
Faculty Senate Budget
Faculty Personnel & Conciliation
Faculty Welfare

Roger Anderson
Stu Givens
Rex Eikum
Chris Dalton
Audrey Rentz
Ron Stoner

Undergraduate Student Representative - Michael McGreevey

Mr. McGreevey named the student body officers for the coming year and stated that during the summer few members of the student body government were on campus. He indicated that a public relations coordinator has been appointed and that one of the goals for the coming year for the USG is "more professionalism."

Graduate Student Representative - David Anderson

Mr. Anderson stated that the advertising and interviewing of candidates for the position in the Student Legal Services Office have progressed satisfactorily and it is planned that announcement will be made soon of the appointment of an attorney for the program. This appointment is to be brought to the Trustees at the next meeting.

Firelands College Board Representative - Read Wakefield

Firelands Board Representative, Read Wakefield, could not be present for the meeting.

EXECUTIVE SESSION

Chairman Hanna asked that the members adjourn for the purpose of an executive session in the McFall Center Chart Room. Hearing no objection, the Chairman adjourned the regular meeting at 11:30 a.m. and stated that the members would meet in executive session for approximately thirty minutes for the purpose of reviewing the requirements of the "sunshine law" with legal counsel.

The regular meeting was reconvened by Chairman Hanna at 12:20 p.m.

ANNOUNCEMENTS

Chairman Hanna announced the date of the next regular meeting: Friday, August 23, 1985, at 10:00 a.m., and that formal notice of the meeting would be given by the Board Secretary.

ADJOURNMENT

The Chairman adjourned the regular meeting at 12:22 p.m.

 President

 Secretary